

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 9th Day of September 2024.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:00 p.m.
CAO Noreen Zhang
Councillor Underwood
Councillor Berlasty
Councillor Ketchum
Councillor Skinner
Councillor Johnson
Councillor Baker (via Zoom)

2. APPROVAL OF AGENDA

MOTION #2024-0214

Moved by Councillor Skinner Council approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Council Committee of The Whole held on August 7, 2024.

MOTION #2024-0215

Moved by Councillor Ketchum Council adopt the minutes of the Council Committee of The Whole held August 7, 2024, as presented.

CARRIED UNANIMOUSLY

3.2 Minutes of Regular Meeting of Council held on August 12, 2024.

MOTION #2024-0216

Moved by Councillor Skinner Council adopt the minutes of the Regular Meeting of Council held August 12, 2024, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

5. FINANCE

5.1. Revenue & Expenses and Bank Financials for August 2024

MOTION #2024-0217

Moved by Councillor Johnson Council accept the Revenue & Expenses and Bank Financials for August 2024, for information.

CARRIED UNANIMOUSLY

MOTION #2024-0218

Moved by Councillor Johnson Council direct the Public Works Committee look into why the Public Works payroll has discrepancies and bring a report back to Council.

CARRIED UNANIMOUSLY

Initials

6. PUBLIC HEARING

7. BYLAWS

- 7.1 Bylaw 769: Intermunicipal Subdivision and Development Appeal Board Bylaw A Bylaw of The Town Of Wembley In The Province Of Alberta, To Establish An Intermunicipal Subdivision And Development Appeal Board For The County Of Grande Prairie No. 1, Town Of Beaverlodge, Town Of Sexsmith, And Town Of Wembley.

MOTION #2024-0219

Moved by Councillor Johnson Council give first reading to Bylaw 769, being the Intermunicipal Subdivision and Development Appeal Board Bylaw.

CARRIED UNANIMOUSLY

Bylaw 769 was then read for the first time.

MOTION #2024-0220

Moved by Councillor Underwood Council give second reading to Bylaw 769.

CARRIED UNANIMOUSLY

Bylaw 769 was then read for the second time.

MOTION #2024-0221

Moved by Councillor Johnson Council have third reading of Bylaw 769 at this meeting.

CARRIED UNANIMOUSLY

MOTION #2024-0222

Moved by Councillor Skinner Council give third and final reading to Bylaw 769.

CARRIED UNANIMOUSLY

Bylaw 769 was then read for the third time and finally passed.

- 7.2 Bylaw 770: Joint Assessment Review Boards Bylaw
A Bylaw of the Town of Wembley in the Province of Alberta to establish Joint Assessment Review Boards for the County of Grande Prairie No. 1, Town of Wembley, Town of Sexsmith, and Town of Beaverlodge.

MOTION #2024-0223

Moved by Councillor Johnson Council give first reading to Bylaw 770, being the Joint Assessment Review Boards Bylaw.

CARRIED UNANIMOUSLY

Bylaw 770 was then read for the first time.

MOTION #2024-0224

Moved by Councillor Underwood Council give second reading to Bylaw 770.

CARRIED UNANIMOUSLY

Bylaw 770 was then read for the second time.

Initials

MOTION #2024-0225

Moved by Councillor Ketchum Council have third reading of Bylaw 770 at this meeting.

CARRIED UNANIMOUSLY

MOTION #2024-0226

Moved by Councillor Skinner Council give third and final reading to Bylaw 770.

CARRIED UNANIMOUSLY

Bylaw 770 was then read for the third time and finally passed.

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

- 10.1 Intermunicipal Collaboration – Fire Services
Moved to 17.1 Closed Session.

11. NEW BUSINESS

- 11.1 ISDAB Agreement between County of Grande Prairie and Towns of Wembley, Sexsmith, and Beaverlodge.

MOTION #2024-0227

Moved by Councillor Ketchum Council approve the ISDAB Agreement between County of Grande Prairie and Towns of Wembley, Sexsmith, and Beaverlodge.

CARRIED UNANIMOUSLY

- 11.2 ATCO Gas and Pipelines Ltd – Municipal Franchise Rate

MOTION #2024-0228

Moved by Councillor Johnson Council maintain the current municipal franchise rate as is.

CARRIED UNANIMOUSLY

- 11.3 ATCO Electric Ltd – Municipal Franchise Rate

MOTION #2024-0229

Moved by Councillor Underwood Council maintain the current municipal franchise rate as is.

CARRIED UNANIMOUSLY

- 11.4 Canada Community-Building Fund Agreement - Municipal Affairs

MOTION #2024-0230

Moved by Councillor Berlasty Council approve the Canada Community-Building Fund (“CCBF”) Agreement with the Minister of Municipal Affairs.

CARRIED UNANIMOUSLY

Initials

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Recreation Committee
- 12.8 Grande Prairie Regional Tourism
- 12.9 Grande Spirit Foundation

12.9.1 2024 Harvest Dinner Poster

12.9.2 Harvest Dinner Invitation Letter 2024

- 12.10 HR Committee
- 12.11 Healthy Communities Committee
- 12.12 Helen E. Taylor Advisory School Council
- 12.13 ICF & IDP Steering Committee
- 12.14 Northern Alberta Elected Leaders
- 12.15 Parks and Recreation
- 12.16 Peace Airshed Zone Association (PAZA)
- 12.17 Peace Library System Board
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Water North Coalition
- 12.21 Wembley and District Agricultural Society
- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School
- 12.24 Wembley Public Library
- 12.25 West Grande Prairie County Regional Landfill
- 12.26 911 and Emergency Service
- 12.27 Bylaw Enforcement Services
- 12.28 Beaverlodge RCMP Detachment

12.28.1 RCMP Report for Wembley Occurrences June 2024

12.28.2 RCMP Report for Wembley Occurrences July 2024

12.28.3 RCMP Report for Wembley Occurrences August 2024

MOTION #2024-0231

Moved by Councillor Ketchum Council accept the Committee reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

- 13.1 Paleo Palooza 2024 – Thank you from the PJC Dinosaur Museum.
- 13.2 National Police Federation Alberta – June 2024 Overview of Key Findings

MOTION #2024-0232

Moved by Councillor Ketchum Council accept correspondence as information.

CARRIED UNANIMOUSLY

Initials

14. NOTICE OF MOTION

15. COUNCIL REPORTS

16. ROUND TABLE

- Councillor Johnson
Nothing to report.
- Councillor Baker
Nothing to report.
- Councillor Skinner
Nothing to report.
- Councillor Underwood
SPPARC did tour of the area on Saturday. Hasn't heard much about the upcoming Demo Derby. Library Kids program in progress.
- Councillor Berlasty
Nothing to report.
- Councillor Ketchum
Lots of meetings, Grande Prairie Regional Tourism and Tourism Alberta.
- Mayor Peterson
Nothing to report.
- CAO Zhang
Budget sessions with departments have started plus e-mails sent out to community groups if they have any asks to be included in the budget. Also preparing for the 2025 municipal elections. Council to prepare any budget requests, or queries, they wish to address. CAO Zhang answered Councillor Skinner's query if Town will be putting a float in the Fall Fair. Also, Soap Box Derby on September 21st but no volunteers yet from Council to participate. The R.C.M.P will be submitting an entry.

17. CLOSED SESSION

17.1 Regional Fire Services Agreement - Fire Chief Matt Smith

MOTION #2024-0233

Moved by Councillor Johnson Council go into Closed Session – 7:35 p.m.

CARRIED UNANIMOUSLY

MOTION #2024-0234

Moved by Councillor Ketchum Council come out of Closed Session – 8:17 p.m.

CARRIED UNANIMOUSLY

MOTION #2024-0235

Moved by Councillor Berlasty Council accept the County of Grande Prairie's proposed reduction in administration fees paid to the County to 50% of the contract fee paid to the Town of Wembley for 2025 and 2026 of the current Fire Services Agreement and amend the existing Fire Services Agreement with the new proposed administration fees.

CARRIED UNANIMOUSLY

Initials

18. ADJOURNMENT

MOTION #2024-0236

Moved by Councillor Underwood Council adjourn the meeting at 8:20 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang

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