

**MINUTES OF THE ORGANIZATIONAL MEETING
of the Town of Wembley, in the Province of Alberta
held in the Wembley Municipal Office
this 25th day of October 2021**

PRESENT: Mayor K. Peterson
Councillor S. McCallum
Councillor A. Underwood
Councillor R. Ketchum-Ward
Councillor S. Baker
Councillor T. Skinner
Councillor T. Johnson
CAO N. Zhang

1. CALL-TO-ORDER

The Organizational Meeting was called to order at 6:00 p.m. by N. Zhang, Chief Administrative Officer.

2. OATH OF OFFICE – COUNCIL MEMBERS

Acclaimed Mayor Kelly Peterson took the Oath of Office as Mayor of the Town of Wembley.

Councillors-Elect Sean McCallum, Anna Underwood, Rebecca Ketchum-Ward, Shaun Baker, Tanya Skinner and Tyrel Johnson each took the Oath of Office as Councillors for the Town of Wembley.

3. APPOINTMENT OF DEPUTY MAYOR

MOTION #2021-0269

Moved by Councillor Johnson that Council approves the Mayor's recommendation to appoint Councillor Underwood as Deputy Mayor for a one (1) year term.

CARRIED UNANIMOUSLY

4. OATH OF OFFICE - DEPUTY MAYOR

Councillor Underwood took the Oath of Office as Deputy Mayor for the Town of Wembley.

5. COUNCIL COVENANT

6. BANKING

6.1 ATB Financial for the Town of Wembley's Financial Institution

MOTION #2021-0270

Moved by Councillor Baker that Council approves the continuation of banking with the Alberta Treasury Branch.

CARRIED UNANIMOUSLY

Initials

6.2 Banking Designated Signing Authority

MOTION #2021-0271

Moved by Councillor Ketchum-Ward that all members of Council be given signing authority with the Alberta Treasury Bank.

CARRIED UNANIMOUSLY

7. AUDITORS

MOTION #2021-0272

Moved by Councillor Skinner Council approve Fletcher & Mudyk LLP as auditors for the Town of Wembley for 2021/2022.

CARRIED UNANIMOUSLY

8. COUNCIL REMUNERATION

MOTION #2021-0273

Moved by Councillor Underwood that Council Remuneration remain at its present rate.

CARRIED UNANIMOUSLY

9. MUNICIPAL OFFICE

MOTION #2021-0274

Moved by Councillor Johnson that Council approve that municipality affairs continue to be conducted out of the Town Office at 9940 – 101 Street, Box 89, Wembley, Alberta.

CARRIED UNANIMOUSLY

10. COMMITTEES

- **Alberta Healthy Communities Committee**
 - Councillor Underwood
 - Councillor Ketchum-Ward
- **Audit Committee**
 - Mayor Peterson
 - Councillor Ketchum-Ward
 - Councillor Underwood
 - CAO Zhang
- **Community & Protective Services Committee**
 - Mayor Peterson
 - Councillor Johnson
 - CAO Zhang (Chair)
- **Community Futures**
 - Councillor McCallum
- **Economic Development Advisory Committee**
 - Councillor Baker
 - Councillor McCallum
- **FCSS Advisory Board**
 - Mayor Peterson
 - Councillor Ketchum-Ward
- **Grande Prairie Regional Emergency Partnership**
 - CAO Noreen Zhang

Initials

- **Grande Prairie Regional Emergency Partnership Committee**
 - Councillor Johnson
 - Councillor McCallum (Alternate)
- **Grande Spirit Foundation**
 - Councillor Skinner
 - Councillor Underwood
- **HR Committee**
 - Mayor Peterson
 - Councillor McCallum
 - Councillor Ketchum-Ward
- **Helen E. Taylor Advisory School Council**
 - Councillor Underwood
- **ICF & IDP Steering Committee**
 - Mayor Peterson
 - Councillor Johnson
- **Joint Grande Prairie Area Recreation Committee**
 - Mayor Peterson
 - Councillor Underwood
 - C. Ketchum, Community Services Director
- **Parks and Recreation**
 - Mayor Peterson
 - Councillor Underwood
- **Peace Airshed Zone Association (PAZA)**
 - Councillor McCallum
- **Peace Library System Board**
 - Councillor Underwood
- **Regional Landfill**
 - CAO Noreen Zhang
 - Mayor Peterson (Alternate)
- **South Peace Physician Attraction & Retention Committee**
 - Councillor Skinner
 - Councillor Underwood
- **Wapiti Area Synergy Group (WASP)**
 - Councillor Baker
 - Councillor Skinner (Alternate)
- **Wembley and District Agricultural Society**
 - Mayor Peterson
- **Wembley-Dimsdale-Saskatoon Lake Recreation Board**
 - Councillor Underwood
- **Wembley Elementary School Advisory Council**
 - Councillor Underwood
- **Wembley Public Library**
 - Councillor Baker
 - Councillor Ketchum-Ward
- **911 and Emergency Services**
 - Fire Chief Smith

MOTION #2021-0275

Moved by Councillor McCallum Council approve the Mayor's recommendations for appointment of Council members to Committees, as presented.

CARRIED UNANIMOUSLY

10. ADJOURNMENT

MOTION #2021-0276

Moved by Councillor Skinner the meeting be adjourned at 6:28 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang