

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta
held in the Philip J. Currie Museum
this 12th day of April 2021**

1. CALL-TO-ORDER

Present: Mayor Turnmire called the meeting to order at 7:00 p.m.
CAO Noreen Zhang
Councillor Peterson
Councillor McCallum
Councillor Underwood

Regrets: Councillor Guimond
Councillor Johnson

2. APPROVAL OF AGENDA

MOTION # 2021-0093

Moved by Councillor Peterson Council approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on March 22nd, 2021.

MOTION # 2021-0094

Moved by Councillor McCallum Council adopt the minutes of the regular March 22nd, 2021 Council meeting as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 EastLink Presentation

Stephanie Morash, Sales & Marketing Manager and Ric McLaren, Operations Manager

CANCELLED

5. FINANCE

5.1 Accounts Payable

MOTION #2021-0095

Moved by Councillor Peterson Council ratify the accounts payable, as identified in Schedule "A", cheque #20210187 to cheque #20210231, totaling \$88,607.10.

CARRIED UNANIMOUSLY

5.2 Revenue & Expenses and Monthly Statement for the Month of March 2021

MOTION #2021-0096

Moved by Councillor Peterson Council accept the Revenue & Expenses and Monthly Statement for the month of March 2021 for information.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

6.1 None

7. BYLAW

7.1 None

8. POLICIES

8.1 None

9. CAO REPORT

9.1 Spring Municipal Leaders Caucus

- It is open to elected officials and senior administrators from all Alberta municipalities. The event is a great opportunity to discuss key issues affecting our community, including COVID recovery, red tape reduction, municipal finances, and the upcoming municipal election.

Initials

- Delegates will have the opportunity to ask provincial Ministers questions about top-of-mind concerns on Government Day (April 16).
- 9.2 Town Office Staffing
- The Town Office is currently short staffed due to illness including COVID. There will be a casual employee that will cover the temporary shortage.
- 9.3 Budget Deliberations
- Current year's budget deliberations are to continue next Monday, April 19th, with expectations to pass the final budget at the last Council meeting in April 26, 2021.
- 9.4 Strategic Planning
- Looking at options for new Council members and Administration to have a strategic planning session with a facilitator after the municipal election.
- 9.5 Meetings Attended
- COVID-19 Update for Alberta Municipalities from the Chief Medical Officer of Health (various dates and times)
 - Local Authorities Elections Act Training – March 30, 2021
- MOTION #2021-0097**
Moved by Councillor Underwood Council accept the CAO's report as information.

CARRIED UNANIMOUSLY

10. OLD BUSINESS

10.1 Source Energy Services – 9-Axle Truck Initiative

Source Energy submitted a letter to Council requesting authorization to a 9 axle truck program of an upcoming project. Source is presently working with Pipestone Energy Corp. at piloting the 9-axle truck program. The program is proposing an approximate 13% fewer truckloads which aims to maintain the integrity of the Town of Wembley and surrounding area roads. The Pipestone Energy Corp. project is scheduled to start April 25, 2021 and Source Energy Services is requesting authorization to conduct a pilot in advance of the project start date to allow sufficient time to apply for permits.

MOTION #2021-0098

Moved by Councillor Peterson Council approve a temporary authorization to Source Energy Services to conduct a pilot in advance of the project start date to allow sufficient time to apply for permits with Alberta Transportation and register with Roadata with conditions outlined.

CARRIED UNANIMOUSLY

11. NEW BUSINESS

11.1 None

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
 - 12.5.1 Meeting Minutes – November to December 2020**
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
- 12.17 West Grande Prairie County Regional Landfill
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Wembley and District Agricultural Society
- 12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.22 Wembley Elementary School

 Initials

- 12.23 Wembley Public Library
- 12.24 911 and Emergency Services
- 12.25 Bylaw Enforcement Services

12.25.1 Bylaw Enforcement Report – March 2021

- *Council requested Administration to change Town priorities for bylaw enforcement to address unsightly premises, alley/easement parking, Town curfew and unauthorize use of Off-Highway-Vehicle (OHV).*

MOTION #2021-0099

Moved by Councillor Underwood Council accept the reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

- 13.1 Peace Library System Letter – Minister Nate Glubish (Rural Internet Connectivity)
- 13.2 Seniors' Week 2021 Community Declaration (June 7 – 13, 2021)

MOTION #2021-0100

Moved by Councillor Peterson Council declare June 7 – June 13, 2021 as Seniors 'Week.

CARRIED UNANIMOUSLY

- 13.3 Public Works Week (May 17 – 28, 2021)

MOTION #2021-0101

Moved by Councillor McCallum Council declare May 17 – May 23, 2021, as Public Works' Week.

CARRIED UNANIMOUSLY

MOTION #2021-0102

Moved by Councillor Underwood Council accept the correspondence as information.

CARRIED UNANIMOUSLY

14. COUNCIL REPORTS

14.1 Councillor Underwood

- Council was informed that the Wembley Warriors was a big success. Great community involvement.
- Appreciates the energy and efforts of the Town's Recreation Coordinator
- Easter Egg Hunt was also well received.
- Member of the public, a non-resident of the Town, thought the outdoor ping pong table was a great idea.
- Soccer/T Ball/Basketball registration is online and very user friendly.

14.2 Mayor Turnmire

- Attended his first Wembley Public Library Board meeting but as quorum was not met, no official business was conducted.

14.3 Councillor McCallum

- Attended Community Futures meeting, they had a strong year and Community Futures continues to thrive.

15. ROUND TABLE

CAO Zhang

- All admin staff are continually working from home and only on site when necessary.
- Municipal Affairs will be conducting an audit regarding Wembley's adherence to the Municipal Government Act. The audit has been scheduled for June, but the Town may ask for an extension due to impacts of staffing shortage relating to COVID and other matters.
- Financial audit is almost complete and will be presented to the Audit Committee for review prior to being presented to Council.

Councillor Peterson

- Nothing to report.

Mayor Turnmire

- March 23, 2021, Aquatera Shareholders meeting.
- March 30, 2021, the Mayor, CAO and Community Services Director attended a meeting with Alliance/Enbridge representatives for an update.

- Federation of Canadian Municipalities (FCM) reported that in 2022 the federal government will be doubling the gas tax refund for municipalities.
- April 14, 2021, Aquatera Board meeting at 6:30 p.m. via Webex.
- RCMP report format has been revamped for easier understanding.
- The Mayor queried when the Wembley Food Drive will be taking place.

Councillor McCallum

- Gravel part of 101 Street south of the Town needs to be graded.
- Recycling bins full again.
- Residents have been inquiring about Spring clean-up which has been scheduled for May.

Councillor Underwood

- Appreciated that the flags in the Community were lowered and would like to thank the Town staff who does them.

16. CLOSE SESSION

16.1 HR Matter – CAO Evaluation (Section 17 FOIP)

MOTION #2021-0103

Moved by Councillor McCallum Council move into Close Session – 7:57 p.m.

CARRIED UNANIMOUSLY

MOTION #2021-0104

Moved by Councillor Peterson Council come out of Close Session – 8:06 p.m.

CARRIED UNANIMOUSLY

17. ADJOURNMENT

MOTION #2021-0105

MOVED by Councillor Underwood the meeting be adjourned at 8:08 p.m.

CARRIED UNANIMOUSLY

Mayor – Chris Turnmire

CAO – Noreen Zhang