

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 25th day of September 2023.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:02 p.m.
CAO Zhang
Councillor Skinner
Councillor Berlasty
Councillor Ketchum
Councillor Baker
Councillor Underwood

Regrets: Councillor Johnson

2. APPROVAL OF AGENDA

MOTION #2023-0205

Moved by Councillor Baker Council approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Council Committee of the Whole held on September 6th, 2023.

MOTION #2023-0206

Moved by Councillor Skinner Council adopt the minutes of the Council Committee of the Whole held on September 6th, 2023, as presented.

CARRIED UNANIMOUSLY

3.2 Minutes of Regular Meeting of Council held on September 11th, 2023.

MOTION #2023-0207

Moved by Councillor Ketchum Council adopt the minutes of the Regular Meeting of Council held September 11th, 2023, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

5. FINANCE

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

Initials

9. CAO REPORT

- 9.1 2023 Watershed Resiliency and Restoration Program Grant Application
- An application was submitted seeking funding assistance in restoring Sunset Lake. The potential project is geared towards ensuring the lake's ability to continually support migratory birds and other wildlife. The grant application also has a request for planning for flood mitigation.
- 9.2 94 Avenue Sidewalks and Walking Trails Project
- The project is nearing completion and plans for yard restoration in spring/summer are in Public Works calendar.
- 9.3 Town of Wembley Community Groups
- Communications have been sent out to local community groups requesting them to submit their request for financial or in-kind request so that they can be included in the interim budgeting process and planning for the upcoming year.
- 9.4 Expiring ICF Agreements
- There are a few ICF Agreements with the County expiring this year. Administration is reviewing the renewal agreements.
- 9.5 Meetings/Training Attended
- GPREP Agency Meeting - September 15, 2023 (Grande Prairie)
 - IDP Open House – September 18, 2023 (Wembley)
 - WASP Open House – September 19, 2023 (Wembley)
 - What's Up Wembley – September 20, 2023 (Wembley)

MOTION #2023-0208

Moved by Councillor Underwood Council accept the CAO report as information.

CARRIED UNANIMOUSLY

10. OLD BUSINESS

11. NEW BUSINESS

- 11.1 County of Grande Prairie - Regional Growth Study Partnership

MOTION #2023-0209

Moved by Councillor Baker Council direct Administration send a letter agreeing to support the proposed Partnership for Regional Growth Study and Grant Application to the Alberta Community Partnership with the Town of Wembley, the City of Grande Prairie, and the Towns of Beaverlodge and Sexsmith.

CARRIED UNANIMOUSLY

- 11.2 2023 Alberta Collaboration Partnership Grant Proposal - Shared Professional Planning and Development, and Advisory Services

MOTION #2023-0210

Moved by Councillor Berlasy Council endorse the submission of the Town of Wembley's application to the Alberta Community Partnership Grant program, under the Intermunicipal Collaboration stream, for shared professional planning and development advisory services in partnership with the Towns of Beaverlodge and Sexsmith.

CARRIED UNANIMOUSLY

Initials

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee

12.3.1 *The following recommendation came out of the CAPS September 6, 2023 meeting: "Committee recommended Council approve that the Station Captain be given access to reserve fund monies for the purchase of equipment under the condition they inform the CAO before purchase. CAPS Committee and Council will also be informed of the purchase".*

MOTION #2023-0211

Moved by Councillor Underwood Council approve the Town of Wembley Station Captain be given access to Fire Department reserve fund monies for the purchase of equipment under the condition that the CAO approve the purchase. CAPS Committee and Council will also be informed of the purchase at appropriate meetings.

CARRIED UNANIMOUSLY

- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
- 12.17 West Grande Prairie County Regional Landfill
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Water North Coalition
- 12.21 Wembley and District Agricultural Society
- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School
- 12.24 Wembley Public Library
- 12.25 911 and Emergency Service
- 12.25.1** *Wembley Fire Department September 7, 2023 General Meeting Minutes*
- 12.25.2** *Wembley Firefighters Association September 2023 Minutes*
- 12.26 Bylaw Enforcement Services
- 12.27 Beaverlodge RCMP Detachment

MOTION #2023-0212

Moved by Councillor Ketchum Council accept the reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

14. NOTICE OF MOTION

Initials

15. COUNCIL REPORTS

16. ROUND TABLE

- Councillor Berlasty
Nothing to report.
- Councillor Skinner
Volunteered for the Teen Dance and said it was awesome with a good attendance.
- Councillor Underwood
Helen E. Taylor doing a Fun Run on October 14, 2023, and Councillor Underwood is asking if it would be possible for Public Works to mow a certain area for this event. Mentioned residents received letter from Town stating security cameras were going to be installed. Also reminded Council of Orange Shirt Day on September 30, 2023.
- CAO Zhang
Working on getting departments to submit their budgets and finishing up various projects.
- Mayor Peterson
Will be attending AB Municipalities conference. Also questioned when and where the cameras would be installed.
- Councillor Ketchum
Attended IDP, PAZA, WASP Open House and What's Up Wembley. Also questioned where the unclaimed Town rock snake should be stored. Happy to see kids in Terry Fox Run and community pleased with new sidewalks. Had an interview with paper regarding the Town's rock snake and will miss first WES meeting.
- Councillor Baker
Attended What's Up Wembley and good community participation.

17. CLOSED SESSION

17.1 FOIP Section 17: Disclosure Harmful to Personal Privacy

MOTION #2023-0213

Moved by Councillor Skinner Council move into Closed Session – 8:14 p.m.

CARRIED UNANIMOUSLY

MOTION #2023-0214

Moved by Councillor Ketchum Council come out of Closed Session – 8:23 p.m.

CARRIED UNANIMOUSLY

18. ADJOURNMENT

MOTION #2023-0215

M0ved by Councillor Ketchum Council adjourn the meeting at 8:23 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang