

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta
held in the Wembley Municipal Office
this 12th day of November 2019.**

1. CALL-TO-ORDER

Mayor Turnmire called the meeting to order at 7:02 p.m.
CAO Noreen Zhang
Councillor Gundersen
Councillor McCallum
Councillor Guimond
Councillor Underwood
Councillor Peterson

REGRETS Councillor Johnson

2. APPROVAL OF AGENDA

Addition of Item 11.4 Aquatera and Item 13. Closed Session – Legal Matter
MOTION # 2019-0305
Moved by Councillor Guimond Council approve the Agenda as amended.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of October 28, 2019 Council Meeting

MOTION # 2019-0306

Moved by Councillor Underwood Council adopt the minutes of the October 28, 2019 Council Meeting as presented.

CARRIED UNANIMOUSLY

3.2 Minutes of the Public Works Committee Meeting held on October 2, 2019

MOTION # 2019-0307

Moved by Councillor Gundersen Council adopt the minutes of the Public Works Committee as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 None

5. FINANCE

5.1 Accounts Payable.

MOTION # 2019-0308

Moved by Councillor Peterson Council ratify accounts payable, as identified in Schedule "A", cheque #20191034 to cheque #20191085, totaling \$124,498.02.

CARRIED UNANIMOUSLY

5.2 Revenue & Expense Report and Monthly Statement for October 2019.

MOTION #2019-0309

Moved by Councillor Peterson Council accept the Revenue & Expense Report and Monthly Statement for October 2019.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

6.1 None

7. BY-LAWS

7.1 None

8. CAO REPORT

8.1 Job Openings – Accounting position advertisement extended for one more week.

8.2 New Website- Is now active and people have started to subscribe to it.

8.3 Realtor Agreement - Realtor Agreement to sell Town properties has expired and the Town is therefore able to seek other options in listing properties that the Town would like sold.

Initials

- 8.4 Easement Update – A temporary ditch was made to drain any water accumulation in the easement but stumps and roots are hindering this process.
- 8.5 Light the Night – Cancelled
MOTION #2019-0310
Moved by Councillor Gundersen Council accept the CAO Report as information.

CARRIED UNANIMOUSLY

9. OLD BUSINESS

- 9.1 Procedure Bylaw 663
Council went through Procedure Bylaw 663 and a number of minor changes were suggested by Mayor Turnmire and the Councillors. Once the changes have been made, Procedure Bylaw 663 will be brought back to Council for three readings.

10. REPORTS

- 10.1 SPPARC Meeting Minutes and Terms of Reference
10.2 Bylaw Enforcement Report – October 2019
10.3 Fire Department Call Out Updates – September and October 2019
MOTION # 2019-0311
Moved by Councillor Peterson Council accept the reports as information.

CARRIED UNANIMOUSLY

11. CORRESPONDENCE

- 11.1 Broadband Internet – Honourable Nate Glubish
More information needed before responding to letter.
11.2 Anker Development – Key Messages and Background Information
11.3 Grande Prairie Regional Tourism – New Website
11.4 Aquatera – Correspondence re Lead in Water
MOTION #2019-0312
Moved by Councillor McCallum Council accept the correspondence as information.

CARRIED UNANIMOUSLY

12. NEW BUSINESS

- 12.1 Encana – Proposed Projects
Presently have three (3) proposed projects in the works.
MOTION #2019-0313
Moved by Councillor Gundersen that Council acknowledge having received the report, and reviewing it, and that the CAO sign off on it.

CARRIED UNANIMOUSLY

13. CLOSED SESSION

- 13.1 Legal Matter
MOTION #2019-0314
Moved by Councillor Gundersen Council go into closed session at 8:34 p.m.

CARRIED UNANIMOUSLY

MOTION #2019-0315

Moved by Councillor Peterson Council come out of closed session at 9:09 p.m.

CARRIED UNANIMOUSLY

14. COUNCIL REPORTS

- 14.1 None

15. ROUND TABLE

Councillor Peterson

- None to report.

Councillor Gundersen

- Attended the Library Spooktacular which went very well.
- Wembley & District Agriculture Society has made a proposal to make the Town's Recreation Coordinator position full time to alleviate demands on the 2-current staff at the arena. Since there is no longer a Community Hall there is extra pressure on the Wembley & District Agriculture Society to organize and do more multi-purpose events.
- Student enrolment came back at 19 less than last year at Helen E. Taylor School.

Councillor McCallum

- Brought the t-rex exhibition tour back to the Museum, with the help of the Wembley & District Agriculture Society and Grande Prairie Tourism. The connection of the Museum with Wembley will encourage people to check out the Town of Wembley and what it has to offer.

Councillor Guimond

- None to report.

Councillor Underwood

- Remembrance Day Ceremony was well done. The RCMP also dropped by the school on Spooktacular Day and dropped off buckets of candy for the students. Suggested that the Town of Wembley should send a thank you note to Sargant Ash Brown and his staff.

CAO Zhang

- One of the Public Works operator resigned, and his position will be filled as soon as possible.
- Snow removal is progressing nicely, and operators were out on the weekend to keep ahead of the snowfall.
- Three resumes have been received for the Finance Clerk position and as stated previously, the advertisement will run for another week.
- The Town of Wembley also has reserved 2 tables at the Wembley & District Agriculture Society Gala, December 7, 2019, for Council. Please let CAO Zhang know if you will be attending.

Mayor Turnmire

- Mayor Turnmire stated the Fire Department has extended an invitation to Council to attend their Christmas Party on December 14, 2019.
- October 29, 2019 attended the GPRC Ownership Linkage Information session with CAO Zhang at the Museum.
- October 30, 2019 attended Aquatera Finance 101 Training
- October 30, 2019 attended negotiating meeting with the County regarding ICF with Councillor Johnson and CAO Zhang.
- November 4, 2019 attended CAO evaluation meeting with HR Committee and CAO Zhang.
- November 5, 2019 attended Regional ICF meeting in Grande Prairie with Councillor Underwood and CAO Zhang.
- November 7, 2019, luncheon meeting with Aquatera CAO Vaughn Bend and Mayors of the Town of Wembley and Sexsmith and the City of Grande Prairie.
- November 7, 2019 attended Encana's Harvest Supper at the Museum.
- November 11, 2019 attended Remembrance Day ceremonies and send a thank you to the Wembley Fire Department and to the Wembley Firefighter Association.

16. ADJOURNMENT

MOTION #2019-0316

MOVED by Councillor Peterson that the meeting be adjourned at 9:10 p.m.

CARRIED UNANIMOUSLY.

Initials