

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta,  
held in the Wembley Municipal Office  
this 29th day of August 2022.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:04 p.m.  
CAO Noreen Zhang  
Councillor Ketchum  
Councillor Skinner  
Councillor McCallum

Regrets: Councillor Baker  
Councillor Underwood  
Councillor Johnson

2. APPROVAL OF AGENDA

**MOTION #2022-0201**

**Moved by** Councillor McCallum Council approve the agenda as presented.

**CARRIED UNANIMOUSLY**

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on July 11, 2022.

**MOTION #2022-0202**

**Moved by** Councillor Skinner Council adopt the minutes of the Regular Meeting of Council held on July 11, 2022, as presented.

**CARRIED UNANIMOUSLY**

3.2 Minutes of the Council Committee of the Whole Meeting held on August 3, 2022.

**MOTION #2022-0203**

**Moved by** Councillor Ketchum Council adopt the minutes of the Council Committee of the Whole held on August 3, 2022, as presented.

4. DELEGATIONS

4.1 Lightcatch - Crime Shield

Darren Boyer, CEO/Founder of Lightcatch, and Leanne Von Wagner, President, Beaverlodge District Crime Watch, presented to Council a program(app) called Crime Shield. This program is a communication tool which is key to having a community where it will be almost impossible to get away with any form of property crime. The Crime Shield interacts with the following:

- Safe Community System
- Effective Community Policing Program
- Police Integration & Outreach
- Risk Management System For Council
- Zero Budget Cost System

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Initials

5. FINANCE

5.1 Revenue & Expense and Monthly Statement for the Month of July 2022.

**MOTION #2022-0204**

**Moved by** Councillor Skinner Council accept the Revenue & Expense and Monthly Statement for the month of July 2022 for information.

**CARRIED UNANIMOUSLY**

6. PUBLIC HEARING

7. BYLAWS

7.1 Bylaw 746 – Animal Control Bylaw

Being a Bylaw of the Town of Wembley, in the Province of Alberta, to provide for the licensing, regulating and control of Dogs, and to establish regulations for Dogs, Cats, and other Animals within the Municipality.

**MOTION #2022-0205**

**Moved by** Councillor Ketchum Council give first reading to Bylaw 746, being the Animal Control Bylaw.

**CARRIED UNANIMOUSLY**

Bylaw 746 was then read for the first time.

**MOTION #2022-0206**

**Moved by** Councillor Skinner Council give second reading to Bylaw 746.

**CARRIED UNANIMOUSLY**

Bylaw 746 was then read for the second time.

**MOTION #2022-0207**

**Moved by** Councillor McCallum Council have third reading of Bylaw 746 at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION #2022-0208**

**Moved by** Councillor Skinner Council give third reading to Bylaw 746.

**CARRIED UNANIMOUSLY**

Bylaw 746 was read for the third time and finally passed.

8. POLICIES

9. CAO REPORT

9.1 Alberta Day 2022

- The Province of Alberta invited municipalities to take part in celebrating Alberta Day – September 3, 2022. The Town will be celebrating the establishment of our Province, throughout September, with various activities.

9.2 Fall Clean-Up 2022

- This year's fall cleanup is on September 17, 2022 (Saturday). The bins are available September 16th and 17<sup>th</sup>.

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Initials

- 9.3 Meetings/Training Attended
- August 25, 2022 – Site visit at Aquatera Water and Wastewater Facilities (Minister of Environment and Alberta Environment Parks)
- MOTION #2022-0209**  
**Moved by** Councillor McCallum Council accept the CAO report as information.

**CARRIED UNANIMOUSLY**

10. OLD BUSINESS

- 10.1 Community Hall/Town Office Project
- MOTION #2022-0210**  
**Moved by** Councillor Skinner Council direct Administration to research funding options for the Community Hall/Town Office Project.

**CARRIED UNANIMOUSLY**

- 10.2 Urban Hens Pilot Program Options
- Councillor Skinner suggested that part of the Pilot Program could be the establishment of a Community Group (consisting of other hen owners) whose function would be to act as a support system to new hen owners. This group would be totally run by volunteers and have no interaction with Town Administration.
- MOTION #2022-0211**  
**Moved by** Councillor Skinner Council direct Administration to proceed with creating an Urban Hen Pilot Program and bylaw.

**CARRIED UNANIMOUSLY**

**MOTION #2022-0212**

**Moved by** Councillor McCallum Council have a short recess at 8:28 p.m.

**CARRIED UNANIMOUSLY**

**MOTION #2022-0213**

**Moved by** Councillor Skinner Council resume at 8:30 p.m.

**CARRIED UNANIMOUSLY**

11. NEW BUSINESS

- 11.1 Alberta Community Partnership Grant Application – Regional Accessible and Conventional Transportation Plan.
- MOTION #2022-0214**  
**Moved by** Councillor Ketchum Council approve the County of Grande Prairie’s request to apply to the 2022 Alberta Community Partnership (ACP) Intermunicipal Collaboration Grant for a Regional Accessible and Conventional Transportation System Operational and Funding Plan on behalf of Wembley and other municipal partners.

**CARRIED UNANIMOUSLY**

- 11.2 Intermunicipal Meeting Topics
- CAO Zhang looking for topics which Councillors wish to discuss at this meeting.

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Initials

- 11.3 Aquatera Renewal of Solid Waste Billing Services Agreement  
**MOTION #2022-0215**  
**Moved by** Councillor McCallum Council direct Administration to research options that will enable the Town of Wembley to do their own solid waste billing.

**CARRIED UNANIMOUSLY**

- 11.4 Intermunicipal Development Plan (IDP) Steering Committee Appointment of Council Members  
**MOTION #2022-0216**  
**Moved by** Councillor Ketchum Council appoint Mayor Peterson, and Councillors Johnson and Skinner to the IDP Steering Committee

**CARRIED UNANIMOUSLY**

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
  - 12.3.1 July 6, 2022 Meeting Minutes**
  - 12.3.2 August 3, 2022 Meeting Minutes**
- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
- 12.17 West Grande Prairie County Regional Landfill
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Wembley and District Agricultural Society
- 12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.22 Wembley Elementary School
- 12.23 Wembley Public Library
- 12.24 911 and Emergency Service
  - 12.24.1 County of Grande Prairie Regional Fire Service – 2021 Annual Report**
  - 12.24.2 July 14, 2022 Meeting Minutes – Wembley Fire Dept.**
- 12.25 Bylaw Enforcement Services
  - 12.25.1 County of Grande Prairie Weed Inspection Report – May 2022**
  - 12.25.2 County of Grande Prairie Weed Inspection Report – June 2022**
  - 12.25.3 County of Grande Prairie Weed Inspection Report – July 2022**
  - 12.25.4 County of Grande Prairie Regional Enforcement – July 2022**

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Initials

12.26 Beaverlodge RCMP Detachment

**MOTION #2022- 0217**

**Moved by** Councillor Skinner Council accept the reports as information.

**CARRIED UNANIMOUSLY**

13. CORRESPONDENCE

13.1 Alberta Census – Data Lens Statistic Canada Information

13.2 Municipal Affairs – Government of Alberta Mobile Wireless Services Information memo

13.3 Municipal Affairs Email Regarding Information on Alberta Policing Services: Deployment Model

13.3.1 Alberta Policing Services: Deployment Model Report

13.3.2 Alberta Policing Services: Detachment Deployment Model Summary

13.3.3 FAQ Alberta Policing Services Deployment Model

13.4 Information on Income in AB - DATA LENS AB – Your Census News Update, August 2022

13.5 40x letter AB Transportation\_202207251352

13.6 Ukrainian Canadian Congress – regarding Ukraine Independence Day - August 24 and Alberta Ukrainian Canadian Heritage Day - September 7

13.7 Grande Prairie Summer Tour What We Heard COMMUNITY – Information

**MOTION #2022-0218**

**Moved by** Councillor McCallum Council accept the correspondence as information,

**MOVED UNANIMOUSLY**

14. COUNCIL REPORTS

Councillor McCallum

- Reported things were quiet at this time with Community Futures. Growth of small businesses still going strong.
- Mayor Peterson - reported on attending the Fall Fair. Good time had by all.
- Councillor Skinner – missed Grande Spirit Foundation due to being on vacation.

15. ROUND TABLE

Councillor Ketchum

- Not much to report. Community Hall/Town Office would be great for the Town in bringing the Community together.

Councillor McCallum

- Nothing to report. Maybe look at availability of municipal training in the coordinating of group resources. CAO Zhang stated this is already in the works. Discussion continued around different options that could be researched to assist with coordinating the groups.

Councillor Skinner

- Need for more volunteers for Seniors' Casino Nights on November 25 and 26, 2022.

CAO Zhang

- Busy getting the budget started and getting major projects lined-up. Councillors to bring forward any projects, etc. they would like to see in the budget.

16. CLOSED SESSION

**MOTION #2022-0219**

**Moved by** Councillor Skinner Council go into Closed Session – 9:09 p.m.

**CARRIED UNANIMOUSLY**

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Initials

**MOTION #2022-0220**

**Moved by** Councillor Ketchum Council come out of Closed Session – 9:54 p.m.

**CARRIED UNANIMOUSLY**

17. ADJOURNMENT

**MOTION #2022-0221**

**MOVED by** Councillor McCallum Council adjourn the meeting at 9:54 p.m.

**CARRIED UNANIMOUSLY**

(SIGNED)

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Mayor – Kelly Peterson

(SIGNED)

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CAO – Noreen Zhang