

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta,  
held in the Wembley Municipal Office  
this 25th day of March 2024.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:00 p.m.  
CAO Noreen Zhang  
Councillor Skinner  
Councillor Berlasty  
Councillor Underwood  
Councillor Johnson  
Councillor Ketchum

Regrets: Councillor Baker

2. APPROVAL OF AGENDA

**MOTION #2024-0063**

**Moved by** Councillor Ketchum Council approve the Agenda with the addition of a Closed Session.

**CARRIED UNANIMOUSLY**

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on March 11th, 2024.

**MOTION #2024-0064**

**Moved by** Councillor Skinner Council adopt the minutes of the Regular Meeting of Council held March 11th, 2024, as presented.

**CARRIED UNANIMOUSLY**

4. DELEGATIONS

5. FINANCE

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

9.1 Northern and Regional Economic Development Program Grant Approved

- The Town was successful in receiving the maximum grant for the program. The grant submitted was for the Town's Strategic Rebranding Project which entails dino theme rebranding (consulting and website redesign), dino street naming and signs, and digital sign.
- Administration is currently seeking other sources of funds for its matching portion from industries and local businesses.

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Initials

- 9.2 Temporary Summer Staff Positions
- The Town has advertised and received some applications for the temporary summer staff positions but could use more applications.
- 9.3 New LGFF Funding Model Implications
- Administration is currently putting together information on the impact of the new LGFF (Local Government Fiscal Funding) model to the Town's funding once water and wastewater assets are transferred to Aquatera.
- 9.4 Meetings/Training Attended
- March 5, 2024 – Wembley IDP Steering Committee Meeting (County of Grande Prairie Admin Office, Clairmont)
  - March 7, 2024 – Intermunicipal Meeting (Agenda Planning) (Grande Prairie)
  - March 8, 2024 – GPREP Response Structure Review/Tabletop (Grande Prairie)
  - March 21, 2024 – Management for Planning Managers Training (Online)
  - March 22, 2024 – NuVista Celebration (Philip J. Currie Dinosaur Museum, Wembley)
  - March 22, 2024 – Dunes Debrief DEM/IC – (Grande Prairie)

**MOTION #2024-0065**

**Moved by** Councillor Underwood Council accept the CAO report as information.

**CARRIED UNANIMOUSLY**

10. OLD BUSINESS

11. NEW BUSINESS

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
  - 12.3.1 March 6, 2024 Meeting Minutes**
- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Northern Alberta Elected Leaders
  - 12.14.1 March 8, 2024 Meeting Minutes**
- 12.15 Parks and Recreation
- 12.16 Peace Airshed Zone Association (PAZA)
- 12.17 Peace Library System Board
- 12.18 West Grande Prairie County Regional Landfill
- 12.19 South Peace Physician Attraction & Retention Committee
- 12.20 Wapiti Area Synergy Group (WASP)
- 12.21 Water North Coalition
- 12.22 Wembley and District Agricultural Society

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Initials

- 12.23 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.24 Wembley Elementary School  
  - 12.24.1 February 2024 Meeting Minutes**
- 12.25 Wembley Public Library
- 12.26 911 and Emergency Service
- 12.27 Bylaw Enforcement Services  
  - 12.27.1 February 2024 Wembley Report**
- 12.28 Beaverlodge RCMP Detachment  
  - MOTION #2024 -0066**
  - Moved by** Councillor Johnson Council accept the reports as information.

**CARRIED UNANIMOUSLY**

13. CORRESPONDENCE

- 13.1 Mat-Su 2024 Arctic Winter Games – Wembley Athletes
  
- 13.2 Aquatera is requesting a Letter of Support from the Town regarding their application for renewal of Aquatera Landfill Gas to Energy Project. Aquatera is applying for a 5-year extension that would allow its Landfill Gas to Energy System to qualify for credits in Alberta’s Emission offset System.  
  - MOTION #2024-0067**
  - Moved by** Councillor Johnson Council direct Administration to write a Letter of Support for Aquatera supporting their application for renewal of Landfill Gas to Energy Project.

**CARRIED UNANIMOUSLY**

- 13.3 Letter of Support requested by Wembley & District Arts Culture and Historical Society regarding the Society’s efforts to recognize, promote, protect, and appreciate the art, culture and history of Wembley and District.  
  - MOTION #2024-0068**
  - Moved by** Councillor Skinner Council direct Administration write a Letter of Support for the Wembley & District Arts Culture and Historical Society.

**CARRIED UNANIMOUSLY**

14. NOTICE OF MOTION

15. COUNCIL REPORTS

- Councillor Johnson  
 GPREP was cancelled. Northwest Alberta Foundation was in charge of donations received, on behalf of GPREP, during the summer wildfires. The Northwest Alberta Foundation will be attending next GPREP meeting to bring forward the expenses they incurred administering the donations, etc.
- Councillor Skinner  
 Attended ASCHA Conference and will present Council with a report shortly.
- Councillor Berlasty  
 Attended first Ag Society meeting.

16. ROUND TABLE

- Mayor Peterson  
Attended NuVista Energy celebration of the signing of co-gen project in partnership with five indigenous communities (Niyamin).
- Councillor Ketchum  
Attended WASP meeting and a meeting at the County to request support for the rebranding strategy grant.
- Councillor Berlasty  
Nothing to report.
- Councillor Johnson  
Nothing to report.
- Councillor Skinner  
There is a Spring Break Dine & Dance at Pleasant View Lodge in Rycroft put on by Friends of Grande Spirit as a fund raiser for lodges in the area.
- Councillor Underwood  
Will be attending the Joint council meeting on March 26, 2024, with all the schools. The “What’s Up Wembley” Trade Show is coming up but will not be able to attend.
- CAO Zhang  
Queried as to who would be attending the “What’s Up Wembley”.

17. CLOSED SESSION

**MOTION #2024-0069**

**Moved by** Councillor Johnson Council move into Closed Session – 7:34 p.m.

**CARRIED UNANIMOUSLY**

**MOTION #2024-0070**

**Moved by** Councillor Ketchum Council come out of Closed Session – 7:57 p.m.

**CARRIED UNANIMOUSLY**

18. ADJOURNMENT

**MOTION #2024-0071**

**Moved by** Councillor Berlasty Council adjourn the meeting at 7:58 p.m.

**CARRIED UNANIMOUSLY**

**(SIGNED)**

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Mayor – Kelly Peterson

**(SIGNED)**

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CAO – Noreen Zhang