

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 27th Day of January 2025.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:07 p.m.
CAO Noreen Zhang
Councillor Berlasty
Councillor Ketchum
Councillor Baker (via Zoom)

Regrets: Councillor Johnson
Councillor Skinner
Councillor Underwood

2. APPROVAL OF AGENDA

MOTION #2025-0018

Moved by Councillor Berlasty Council approve the agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on January 13, 2025.

MOTION #2025-0019

Moved by Councillor Ketchum Council adopt the minutes of the Regular Meeting of Council held January 13, 2025.

CARRIED UNANIMOUSLY

4. DELEGATIONS

5. FINANCE

5.1 Bank Financials for December 2024

MOTION #2025-0020

Moved by Councillor Berlasty Council accept the bank financials for December 2024 for information.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

7. BYLAWS

7.1 Bylaw 772: Town of Wembley/Aquatera Utility Bylaw

A Bylaw regulating and providing for the terms, conditions, rates, and charges for the supply and use of the Water and Wastewater Utilities provided by Aquatera Utilities Inc. in the Town of Wembley.

MOTION #2025-0021

Moved by Councillor Ketchum Council give first reading to Bylaw 772, being the Town of Wembley/Aquatera Utility Bylaw.

CARRIED UNANIMOUSLY

Bylaw 772 was then read for the first time.

Initials

MOTION #2025-0022

Moved by Councillor Berlasty Council gives second reading to Bylaw 772.

CARRIED UNANIMOUSLY

Bylaw 772 was then read for the second time.

MOTION #2025-0023

Moved by Councillor Ketchum Council gives third reading of Bylaw 772 at this meeting.

CARRIED UNANIMOUSLY

MOTION #2025-0024

Moved by Councillor Berlasty Council gives third and final reading to Bylaw 772.

CARRIED UNANIMOUSLY

Bylaw 772 was then read for the third time and finally passed.

- 7.2 Bylaw 773: Municipal Borrowing Bylaw
Being a Bylaw of the Town of Wembley in the Province of Alberta to approve borrowing for current municipal expenditures.

MOTION #2025-0025

Moved by Councillor Ketchum Council gives first reading to Bylaw 773, being the Municipal Borrowing Bylaw.

CARRIED UNANIMOUSLY

Bylaw 773 was then read for the first time.

MOTION #2025-0026

Moved by Councillor Berlasty Council gives second reading to Bylaw 773.

CARRIED UNANIMOUSLY

Bylaw 773 was then read for the second time.

MOTION #2025-0027

Moved by Councillor Ketchum Council gives third reading of Bylaw 773 at this meeting.

CARRIED UNANIMOUSLY

MOTION #2025-0028

Moved by Councillor Berlasty Council gives third and final reading to Bylaw 773.

CARRIED UNANIMOUSLY

Bylaw 773 was then read for the third time and finally passed.

8. POLICIES

9. CAO REPORT

9.1 Community Events Discussion Meeting

- The meeting with various groups was attended and had great insight into the activities being planned for Wembley. Coordination between groups was already starting, which is a great start. The information gathered at the meeting is going to be distributed to the community groups as well as other resources that may be of help.

Initials

- 9.2 Intermunicipal Meeting – Town of Wembley Hosting
 - A date has been set (April 25, 2025) and will be reaching out to different departments for agenda items.
- 9.3 Meetings/Training Attended
 - January 10, 2025 – GPREP Manager Interviews/City Hall, Grande Prairie
 - January 11, 2025 – Wembley Fire Department Christmas Party and Awards Ceremony/Saskatoon Hall
 - January 17, 2025 – GPREP Shareholders Meeting/Grande Prairie
 - January 21, 2025 – Community Events Discussion Meeting

MOTION #2025-0029

Moved by Councillor Baker Council accept CAO report as presented.

CARRIED UNANIMOUSLY

10. OLD BUSINESS

11. NEW BUSINESS

- 11.1 Aquatera Rate Increases Town of Wembley 2025

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Recreation Committee
- 12.8 Grande Prairie Regional Tourism
 - 12.8.1 *Shape the Future of GPRTA Open House - February 6, 2025***
- 12.9 Grande Spirit Foundation
- 12.10 HR Committee
- 12.11 Healthy Communities Committee
- 12.12 Helen E. Taylor Advisory School Council
- 12.13 ICF & IDP Steering Committee
- 12.14 Northern Alberta Elected Leaders
 - 12.14.1 *NAEL Minutes November 08, 2024***
- 12.15 Parks and Recreation
- 12.16 Peace Airshed Zone Association (PAZA)
- 12.17 Peace Library System Board
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Water North Coalition
- 12.21 Wembley and District Agricultural Society
- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School
- 12.24 Wembley Public Library
- 12.25 West Grande Prairie County Regional Landfill
- 12.26 911 and Emergency Service
- 12.27 Bylaw Enforcement Services

Initials

12.28 Beaverlodge RCMP Detachment

MOTION #2025-0030

Moved by Councillor Ketchum Council accept Committee reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

14. NOTICE OF MOTION

15. COUNCIL REPORTS

- Councillor Baker
Attended Agi meeting and was very impressed with new president.
- Councillor Ketchum
Had first GPRTA meeting with new Executive. Discussions centered on agricultural and culinary tourism. GPRTA received \$50,000 from Alberta Tourism towards this project. There will also be a Training Information Night for the second Alberta Farms Day coming up in March. Also attended WASP meeting and they have a new Chair and Treasurer. Was very impressed with the attendance at the Community Events Planning session.

16. ROUND TABLE

- Councillor Baker
Busy week with hockey.
- Councillor Berlasty
Nothing to report.
- CAO Zhang
Packages for those wishing to run in the upcoming election are now available for pick-up. Information is also available on the Town of Wembley's website. There will also be staff changes in the Finance Department in February. Waiting for assessments to come in so that taxes can be calculated. Also looking at researching more information, to present to Council, as it pertains to the Town of Wembley going for the Guinness World record in number of people wearing inflatable dinosaur costumes.
- Councillor Ketchum
Nothing to report.
- Mayor Peterson
Nothing to report.

17. CLOSED SESSION

18. ADJOURNMENT

MOTION #2025-0031

Moved by Councillor Ketchum Council adjourn at 7:40 p.m.

CARRIED UNANIMOUSLY

Mayor – Kelly Peterson

CAO – Noreen Zhang