

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta  
held in the Philip J. Currie Museum  
this 22<sup>nd</sup> day of March 2021**

1. CALL-TO-ORDER

Present: Mayor Turnmire called the meeting to order at 7:00 p.m.  
CAO Noreen Zhang  
Councillor Peterson  
Councillor Guimond  
Councillor Johnson  
Councillor McCallum  
Councillor Underwood

Leave of Absence: Councillor Gundersen

2. APPROVAL OF AGENDA

**MOTION # 2021-0074**

**Moved by** Councillor Guimond Council approve the Agenda as presented.

**CARRIED UNANIMOUSLY**

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on March 8th, 2021.

**MOTION # 2021-0075**

**Moved by** Councillor Johnson Council adopt the minutes of the regular March 8th, 2021 Council meeting as presented.

**CARRIED UNANIMOUSLY**

4. DELEGATIONS

4.1 Beaverlodge RCMP Detachment – Sgt. Brown and Cst. Sommerfield

Sgt. Brown introduced Cst. Sommerfield who will be the community liaison for the Town of Wembley. Cst. Sommerfield stated that he will be attending, and become involved, in several community events to establish a rapport with the community. Sgt. Brown went through a report that highlighted the following:

- number of current officers (11) and upcoming Detachment positions,
- quarterly economic financial drivers which were affected by Covid-19,
- statistics comparing January, February 2020 vs 2021, showing a downward trend in 2021 due to Covid-19, and several changes to policies and procedures,
- Community engagement through social media, visiting schools, meetings, and Town Halls,
- Crime Prevention - the Integrated Better Management Program has been a great tool towards crime prevention,
- Sgt. Brown had two basic takeaways from the last Town Hall which were the recent break and enters, and snow mobiles down back alleys.

5. FINANCE

5.1 Accounts Payable

**MOTION #2021-0076**

**Moved by** Councillor McCallum Council ratify the accounts payable, as identified in Schedule "A", cheque #20210128 to cheque #20210186, totaling \$226,347.97.

**CARRIED UNANIMOUSLY**

6. PUBLIC HEARING

6.1 None

7. BYLAW

7.1 None

8. POLICIES

8.1 None

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Initials

9. CAO REPORT

9.1 Update on GPREP Agreements

- Updates to the current GPREP agreements are needed to reflect the current operations and requirements to the Emergency Management Bylaw. A draft copy is going to be circulated once it is ready for each Council's review.

9.2 Tax Installation Preauthorized Payments

- We are slowly receiving more applications for the TIPPs program, which will generate a more consistent stream of revenue.

9.3 Source Energy – Decrease in Truck Traffic

- Notice was given by a representative of Source Energy that the AB Transportation engineer's visit is no longer occurring as it was not deemed necessary. Administration is going to continue the conversation with representatives of Source Energy regarding Town owned roads affected by the decrease in truck traffic.

9.4 Sunset Trailer Sale/Move

- The sale of the caretakers' residence/trailer has now concluded and the move which was originally scheduled for March 18<sup>th</sup> was moved to March 22<sup>nd</sup>.

9.5 Meetings Attended

- COVID-19 Update for Alberta Municipalities from the Chief Medical Officer of Health (various dates and times)
- AUMA International Women's Day Conference – via Zoom March 8<sup>th</sup>
- Regional Economic Summit via Zoom March 9<sup>th</sup> and 11<sup>th</sup>
- Attended Leadership – Emotional Intelligence (BLOOM Training) via Zoom – March 10<sup>th</sup>
- Participating in Course – Council's Role in Service Delivery (EOEP) via Zoom – March 11<sup>th</sup>
- First Aid Training Day 1 of 2 – March 15<sup>th</sup>
- Regional Handibus Study (CAOs meeting) – Beaverlodge – March 16<sup>th</sup>
- AMCA Executive Meeting – AMCA Virtual Conference Planning – March 18<sup>th</sup>
- GPREP Agency – via Teams – March 19<sup>th</sup>

**MOTION #2021-0077**

**Moved by** Councillor Peterson Council accept the CAO's report as information

**CARRIED UNANIMOUSLY**

10. OLD BUSINESS

10.1 Recycling Agreement with Prairie Disposal

**MOTION #2021-0078**

**Moved by** Councillor Johnson Council direct the Mayor and CAO sign the amended Agreement with Prairie Disposal for the new recycling program.

10.2 Regional Handibus Study

**MOTION #2021-0079**

**Moved by** Councillor Underwood Council direct the Mayor send a letter to the partner municipalities involved in the Regional Handibus Study to defer "next step" to early 2022.

**CARRIED UNANIMOUSLY**

11. NEW BUSINESS

11.1 Councillor Cory Gundersen – Letter of Resignation

**MOTION #2021-0080**

**Moved by** Councillor Peterson Council accept Councillor Gundersen's letter of resignation and Council does not hold a by-election due to Municipal Election in October 2021.

**CARRIED UNANIMOUSLY**

**MOTION #2021-0081**

**Moved by** Councillor Johnson Council send a letter to Councillor Gundersen thanking him for his time and input and his years on Council were valued.

**CARRIED UNANIMOUSLY**

**MOTION #2021-0082**

**Moved by** Councillor McCallum Council take over Councillor Gundersen's Committee responsibilities in the interim.

**CARRIED UNANIMOUSLY**

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Initials

- 11.2 Philip J. Currie Dinosaur Museum Funding Request  
**MOTION #2021-0083**  
**Moved by** Councillor McCallum Council approve the funding request and contribute \$2,500 towards digital classroom upgrades.

**CARRIED UNANIMOUSLY**

- 11.3 2021 Spring Municipal Leaders Caucus – April 14 – 16, 2021  
Accept as information.

- 11.4 Town of Wembley Award

**MOTION #2021-0084**

**Moved by** Councillor Guimond Council approve the updated application form and requirements.

**CARRIED UNANIMOUSLY**

- 11.5 Municipal Legislation on Recall of Elected Officials  
Accept as information.

12. REPORTS

- 12.1 Audit Committee

- 12.2 Community Futures

- 12.3 Community and Protective Services Committee

**12.3.1 Community and Protective Services Committee Meeting Minutes March 3, 2021**

- 12.4 FCSS Advisory Board

**12.4.1 Meeting Minutes**

**ACTION ITEM:**

**FCSS requests Council approval of the Remembrance Day Banner Project**

**MOTION #2021-0085**

**Moved by** Councillor Johnson Council approve the Remembrance Day Banner Project.

**CARRIED UNANIMOUSLY**

- 12.5 Grande Prairie Regional Emergency Partnership

- 12.6 Grande Prairie Regional Emergency Partnership Committee

- 12.7 Grande Prairie Regional Tourism

- 12.8 Grande Spirit Foundation

- 12.9 HR Committee

- 12.10 Healthy Communities Committee

- 12.11 Helen E. Taylor Advisory School Council

- 12.12 ICF & IDP Steering Committee

- 12.13 Joint Grande Prairie Area Recreation Committee

- 12.14 Parks and Recreation

- 12.15 Peace Airshed Zone Association (PAZA)

- 12.16 Peace Library System Board

- 12.17 West Grande Prairie County Regional Landfill

- 12.18 South Peace Physician Attraction & Retention Committee

- 12.19 Wapiti Area Synergy Group (WASP)

- 12.20 Wembley and District Agricultural Society

**12.20.1 Wembley Ag Society Meeting Minutes March 2, 2021**

- 12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board

- 12.22 Wembley Elementary School

- 12.23 Wembley Public Library

**12.23.1 Joint Operational Agreement**

- 12.24 911 and Emergency Services

- 12.25 Bylaw Enforcement Services

**MOTION #2021-0086**

**Moved by** Councillor Peterson Council accept the reports as information.

**CARRIED UNANIMOUSLY**

13. CORRESPONDENCE

- 13.1 Newsletter – Alberta Seniors and Housing (March 2021)

- 13.2 Alberta Energy Regulator (AER) – letter from Athabasca County

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Initials

13.3 Interim Alberta Police Academy Board Survey

13.4 GRTA Municipal Pages – Visitors’ Guide

**MOTION #2021-0087**

**Moved by** Councillor Underwood Council accept the correspondence as information.

**CARRIED UNANIMOUSLY**

14. COUNCIL REPORTS

14.1 Councillor Underwood

- Parks & Recreation has several events coming up such as the Warrior Event, which is like a small Zulu challenge on March 27<sup>th</sup>, “Touch a Truck” on May 28<sup>th</sup>, and would like to do a Parade and have the Town shut down the route from 10:00 a.m. to 12:00 p.m. The route will be the same as the previous Santa Claus parade. Also queried if something could be done about the Wembley entrance sign as it is faded and needs updating. Administration looking at various options.

15. ROUND TABLE

Councillor McCallum

- Nothing to report.

Councillor Johnson

- Impressed with landowners updating their buildings in the downtown core.
- Asked CAO about the possibility of providing Council with a quarterly OH&S report detailing incidents and/or investigations and actions taken. Councillor Johnson queried the CAO on her timeline for completing the OH&S report and Council directed Administration to bring this item back to the first Council meeting in May.

Mayor Turnmire

- There will be a Zoom meeting with Aquatera on March 23, 2021.
- Kudos to Public Works for the good work they are doing with snow clearing/removal.

Councillor Peterson

- Queried if it was possible to get “Deer Crossing” signs on 97 Street.

Councillor Underwood

- Nothing to report.

**MOTION #2021-0088**

**Moved by** Councillor Johnson Council take a five-minute recess – 8:55 p.m.

**CARRIED UNANIMOUSLY**

**MOTION #2021-0089**

**Moved by** Councillor Peterson Council resume – 9:00 p.m.

**CARRIED UNANIMOUSLY**

16. CLOSE SESSION

16.1 Section 24.1 – Advice from Officials

**MOTION #2021-0090**

**Moved by** Councillor Johnson Council move into Close Session – 9:00 p.m.

**CARRIED UNANIMOUSLY**

**MOTION #2021-0091**

**Moved by** Councillor Peterson Council come out of Close Session – 10:24 p.m.

**CARRIED UNANIMOUSLY**

17. ADJOURNMENT

**MOTION #2021-0092**

**MOVED by** Councillor Peterson the meeting be adjourned at 10:25 p.m.

**CARRIED UNANIMOUSLY**