

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
This 27th Day of April 2026.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:02 p.m.

CAO Noreen Zhang
Councillor Berlasy
Councillor Ketchum
Councillor Barendregt
Councillor Wills
Councillor Baker (via Zoom 7:14 p.m.)

Regrets: Councillor Skinner

2. APPROVAL OF AGENDA

MOTION #2026-0081

Moved by Councillor Barendregt Council approve the Agenda with the addition of Item 12.23.2 – Nurse Practitioner Application.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on April 13th, 2026.

MOTION #2026-0082

Moved by Councillor Ketchum Council adopt the minutes of the Regular Meeting of Council held April 13th, 2026, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 Wembley Health and Wellness Society - Robert (Bob) Marshall, Board Chair
Mr. Marshall presented to Council the Agreement on the Establishment of the Wembley Community Health Hub Fund and the flow through fund within the Northwestern Foundation. The purpose of this Fund is to support the development and operation of the Wembley Community Health Hub which will be operated by the Wembley Health & Wellness Society. Also presented were the long range goals for the Clinic.

4.2 Fletcher Mudryk LLP - Draft 2025 Consolidated Financial Statements and Draft Management Letter
Consolidated Financial Statements as of December 31, 2025, were presented to Council by Mr. Jan Nutting, Auditor. Mr. Nutting also addressed queries Council had.

5. FINANCE

5.1 Monthly Bank Financial Statement for February 2026.

MOTION #2026-0083

Moved by Councillor Ketchum Council accept the monthly bank financial statement for February 2026 as information.

CARRIED UNANIMOUSLY

5.2 Monthly Bank Financial Statement for March 2026.

MOTION #2026-0084

Moved by Councillor Baker Council accept the monthly bank financial statement for March 2026 as information.

CARRIED UNANIMOUSLY

5.3 Auditors propose a motion to transfer \$186,742 from the General Administration Operating Reserves to Unrestricted Surplus.

MOTION #2026-0085

Moved by Councillor Ketchum Council approve transferring \$186,742 from the General Administration Operating Reserve to Unrestricted Surplus.

CARRIED UNANIMOUSLY

5.4 2026 Budget Amortization

Budget to include amortization as follows:

	General Ledger	Amount
12 Administration	61269900	\$5,900
23 Fire protection	62369900	\$72,200
31 Public works	63169900	\$102,600
32 Roads & streets	63269900	\$141,200
37 Storm system	63769900	\$6,300
41 Water system	64169900	0
42 Sanitary sewer system	64269900	\$1,400
72 Recreation	67269900	\$52,000

Total amortization expense: \$381,600

MOTION #2026-0086

Moved by Councillor Berlasty Council have a short recess – 8:35 p.m.

CARRIED UNANIMOUSLY

MOTION #2026-0087

Moved by Councillor Barendregt Council resume – 8:39 p.m.

CARRIED UNANIMOUSLY

MOTION #2026-0088

Moved by Councillor Berlasty Council approve in the 2026 Budget the total amortization expense of \$381,600.

CARRIED UNANIMOUSLY

5.5 2026 Capital and Operating Budget

5.5.1 To approve in the 2026 Budget the Community Initiative Expenses as follows:

- a. **Wembley Silver & Gold Pioneer Club** for their operating expenses: Unconditional Operating Grant of Two Thousand Five Hundred Dollars (\$2,500.00).
- b. **Wembley & District Art, Culture and Historical Society:**
 - i. For their operating expenses: an Unconditional Operating Grant of two thousand five hundred dollars (\$2,500.00).
 - ii. Conditional Capital Grant: Matching grant up to seven thousand dollars (\$7,000.00) (grant may be less, but no more than \$7,000.00 will be provided). With the condition that the Wembley & District Art, Culture and Historical Society provide the Town with proof of matching funds before requested funds are released.
- c. **Wembley Firefighters Association** for their operating expenses: a Conditional Operating Grant of One Thousand Dollars (\$1,000.00) to assist with the Canada Day event.

MOTION #2026-0089

Moved by Councillor Ketchum Council approve the Community Initiative Expenses in the 2026 Budget, as indicated, for the Wembley Silver & Gold Pioneer Club, Wembley & District Art, Culture and Historical Society, and Wembley Firefighters Association.

CARRIED UNANIMOUSLY

5.5.2. 2026 request from the PJC Museum for assistance with snow removal and grass cutting.

MOTION #2026-0090

Moved by Councillor Barendregt Council approve the 2026 request from the PJC Museum for assistance with snow removal and grass cutting, as per the discretion of the Public Works Foreman with subject to conditional on operational priorities and availability of resources within the Public Works budget.

CARRIED UNANIMOUSLY

5.5.3 2026 Capital and Operating Budget

MOTION #2026-0091

Moved by Councillor Berlasty Council request a record of votes.

CARRIED UNANIMOUSLY

MOTION #2026-0092

Moved by Councillor Barendregt Council accept the 2026 Capital and Operating budget, and have zero increase in the municipal mill rate.

CARRIED

5-1

For: Mayor Patterson, Councillors Berlasty, Barendregt, Wills, and Baker
Opposed: Councillor Ketchum

5. PUBLIC HEARING

6. BYLAWS

8. POLICIES

9. CAO REPORT

9.1 Mobile Bottle Depot

- The first mobile bottle depot had 14 participants with the cube van for the Recycle Plus fairly full.
- Recycle Plus is set to be on the same site every third Saturday of the month from 11:00 a.m. to 2:00 p.m.
- Additional days can be added if there is any need.

9.2 Curbside Grass Bin Survey

- The survey had been extended in order to obtain more responses. Currently, the majority had chosen to have a curbside bin.

9.3 Policing Priorities Survey

- Administration is drafting a policing priorities survey as per Council's direction from a previous Council meeting after the update from S/Sgt. Matthew Short.

9.4 Privacy Management Program

- The changes from the Protection of Privacy Act in 2025 now requires that public bodies establish and implement a privacy management program. Administration is currently coordinating with the Town of Beaverlodge and Town of Sexsmith to lower the cost of being able to implement a privacy management program or (PMP).
- The deadline for having a program is June 11, 2026.

MOTION #2026-0093

Moved by Councillor Wills Council accept the CAO's report as information.

CARRIED UNANIMOUSLY

10. OLD BUSINESS

11. NEW BUSINESS

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

12.3.1 Minutes April 9, 2026

12.4 FCSS Advisory Board

12.4.1 February 12, 2026 - Minutes of Regular Meeting

12.5 Grande Prairie Regional Emergency Partnership

12.6 Grande Prairie Regional Emergency Partnership Committee

12.7 Grande Prairie Regional Recreation Committee

12.8 Grande Prairie Regional Tourism

12.9 Grande Spirit Foundation

12.10 HR Committee

12.11 Wembley Healthy & Wellness Society (WHWS)

- 12.12 Helen E. Taylor Advisory School Council
- 12.13 ICF & IDP Steering Committee
- 12.14 Northern Alberta Elected Leaders
- 12.15 Parks and Recreation
- 12.16 Peace Airshed Zone Association (PAZA)
- 12.17 Peace Library System Board
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Water North Coalition
- 12.21 Wembley and District Agricultural Society
- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School

12.23.1 Letter of Requests for:

- 1. Approval in Principle of a 99-year lease agreement for municipal Lots 12 & 13, Blk. 3, Plan 3255CL.**

MOTION #2026-0094

Moved by Councillor Wills Council, approve in principle, entering into a 99-year lease agreement with the Wembley Health & Wellness Society for Lots 12 & 13, Blk. 3, Plan 3255CL, for community health and wellness development.

CARRIED UNANIMOUSLY

- 2. Authorization for Administration to execute the attached Declaration of Affiliation confirming cooperative partnership with the Wembley Health & Wellness Society.**

MOTION #2026-0095

Moved by Councillor Berlasty Council approve authorization for Administration to execute the Declaration of Affiliation confirming cooperative partnership with the Wembley Health & Wellness Society.

CARRIED UNANIMOUSLY

12.23.2 Nurse Practitioner Application

MOTION #2026-0096

Moved by Councillor Ketchum Council direct Administration write a Letter of Support for the Nurse Practitioner's application to be part of the Wembley Clinic team.

CARRIED UNANIMOUSLY

- 12.24 Wembley Public Library
- 12.25 West Grande Prairie County Regional Landfill
- 12.26 911 and Emergency Service
- 12.27 Bylaw Enforcement Services
- 12.28 Beaverlodge RCMP Detachment

MOTION #2026-0097

Moved by Councillor Barendregt Council accept the committee reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

- 13.1 Spring Town Clean-up May 29 & 30, 2026 Information.
- 13.2 Town of Wembley Student Scholarship 2026 Application Form
- 13.2 Invitation to Town of Sexsmith's Chautauqua Day Parade, June 6, 2026.

MOTION #2026-0098

Moved by Councillor Baker Council accept correspondence as information.

CARRIED UNANIMOUSLY

14. NOTICE OF MOTION

15. COUNCIL REPORTS

- Councillor Ketchum - road trip to Grande Cache, attended GPRTA and AGM planned for November, attended Library meeting, attended Alberta Municipalities meeting.

16. ROUND TABLE

- Councillor Ketchum – Grande Cache
- Councillor Barendregt – impressed with how democracy works as it pertains to Council and respect for each other's opinions.
- Councillor Baker – Glow Dance was a success, things fairly quiet.
- Councillor Wills – attended Wembley Elementary School Parent Council.
- Councillor Berlasty – glad budget is over.
- CAO Zhang – final tax rate will be on next Council meeting agenda. Assisting with the Wellness Society presentation to the County and the Province. Preparing for Public Works Week. Attended the Wembley & District Area Arts & Culture Historical Society's first fundraiser and it was very successful. Second week in May will be gone for four days to a CAO Convention in Kananaskis. Also, would Council please check their e-mails more often to ensure timely responses on priority issues. Also providing employee training for workplace violence and harassment prevention. Also training for active shooters. And, summer students have already been hired for the coming season.
- Mayor Peterson – queried if there was a CCW meeting on May 6, 2026, and Councillors agreed to cancel meeting. Thanked everyone for their hard work on the 2026 budget and is glad budget is over.

17. CLOSED SESSION

18. ADJOURNMENT

MOTION #2026-0099

Moved by Councillor Berlasty Council adjourn at 10:15 p.m.

CARRIED UNANIMOUSLY

(ORIGINAL SIGNED)

Mayor – Kelly Peterson

(ORIGINAL SIGNED)

CAO – Noreen Zhang