

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta,  
held in the Wembley Municipal Office  
this 11th day of December 2023.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:00 p.m.  
CAO Zhang  
Councillor Underwood  
Councillor Ketchum  
Councillor Baker  
Councillor Berlasty

Regrets: Councillor Johnson  
Councillor Skinner

2. APPROVAL OF AGENDA

**MOTION #2023-0287**

**Moved by** Councillor Ketchum Council approve the Agenda as presented.

**CARRIED UNANIMOUSLY**

3. ADOPTION OF MINUTES

3.1 Minutes of the Council Budget Meeting held on November 21st, 2023.

**MOTION #2023-0288**

**Moved by** Councillor Baker Council adopt the minutes of the Council Budget Meeting held on November 21st, 2023, as presented.

**CARRIED UNANIMOUSLY**

3.2 Minutes of Regular Meeting of Council held on November 27th, 2023.

**MOTION #2023-0289**

**Moved by** Councillor Ketchum Council adopt the minutes of the Regular Meeting of Council held on November 27th, 2023, as presented.

**CARRIED UNANIMOUSLY**

3.3 Minutes of Council Committee of the Whole held on December 4th, 2023.

**MOTION #2023-0290**

**Moved by** Councillor Underwood Council adopt the minutes of the Council Committee of the Whole meeting held on December 4th, 2023, as presented.

**CARRIED UNANIMOUSLY**

4. DELEGATIONS

5. FINANCE

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Initials

5.1 Bank Financials and Revenue & Expense as of November 30th, 2023

**MOTION #2023-0291**

**Moved by** Councillor Berlasty Council accept the Bank Financials and Revenue & Expense as of November 30th, 2023, for information.

**CARRIED UNANIMOUSLY**

5.2 2024 Interim Budget

**MOTION #2023-0292**

**Moved by** Councillor Underwood Council approve \$27,000 be included in the 2024 Interim Budget for volunteer firefighters.

**CARRIED UNANIMOUSLY**

**MOTION #2023-0293**

**Moved by** Councillor Baker Council adopt the 2023 Interim Budget with the proposed changes.

**CARRIED UNANIMOUSLY**

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

11. NEW BUSINESS

11.1 County of Grande Prairie No.1 - Animal Control Services Agreement Renewal from January 1st, 2024, to December 31st, 2026.

**MOTION #2023-0294**

**Moved by** Councillor Berlasty Council approve the renewal of the Animal Control Services Agreement with the County of Grande Prairie No. 1, from January 1st, 2024, to December 31st, 2026.

**CARRIED UNANIMOUSLY**

11.2 County of Grande Prairie No.1 Enforcement Services Agreement Renewal from January 1st, 2024, to December 31st, 2026.

**MOTION #2023-0295**

**Moved by** Councillor Ketchum Council renew the Enforcement Services Agreement with the County of Grande Prairie No.1, from January 1st, 2024, to December 31st, 2026.

**CARRIED UNANIMOUSLY**

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Initials

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee

**12.13.1 GPRRC Update and 2024 Budget Approval**

**12.13.2 GPRRC Black Ice Report 2022-2023 Report**

**12.13.3 GPRRC Ice Allocation Framework 2021**

**12.13.4 GPRRC Master Plan Recommendation Task List**

**12.13.5 GPRRC Operating Budget 2022-2024**

**12.13.6 GPRRC Presentation for ARPA 2023**

**MOTION #2023-0296**

**Moved by** Councillor Underwood Council continue with the Grande Prairie Regional Recreation Committee Partnership at the cost of One Thousand and Eighteen Dollars (\$1,018.00) per year.

**CARRIED UNANIMOUSLY**

12.14 Northern Alberta Elected Leaders

12.15 Parks and Recreation

**12.15.1 Winter Solstice Light-Up Parade & Fireworks Poster**

**12.15.2 Light Up Parade Registration**

12.16 Peace Airshed Zone Association (PAZA)

12.17 Peace Library System Board

**12.17.1 November 2023 Board Highlights**

12.18 West Grande Prairie County Regional Landfill

12.19 South Peace Physician Attraction & Retention Committee

12.20 Wapiti Area Synergy Group (WASP)

12.21 Water North Coalition

12.22 Wembley and District Agricultural Society

12.23 Wembley-Dimsdale-Saskatoon Lake Recreation Board

12.24 Wembley Elementary School

**12.24.1 Wembley Elementary School - School Council Meeting Minutes November 7th, 2023**

12.25 Wembley Public Library

12.26 911 and Emergency Service

12.27 Bylaw Enforcement Services

12.28 Beaverlodge RCMP Detachment

**MOTION #2023-0297**

**Moved by** Councillor Ketchum Council accept the reports as information.

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Initials

**CARRIED UNANIMOUSLY**

13. CORRESPONDENCE

13.1 RCMP Shared Information Regarding: CAPTURE – Register Security Cameras.

**MOTION #2023-0298**

**Moved by** Councillor Baker Council accept correspondence as information.

**CARRIED UNANIMOUSLY**

14. NOTICE OF MOTION

15. COUNCIL REPORTS

16. ROUND TABLE

- Councillor Ketchum  
Attended meeting with County Board at Evergreen Park with Councillor Underwood and Martina.
- Councillor Baker  
Nothing to report.
- Councillor Berlasty  
Attended his first PAZA meeting.
- Councillor Underwood  
Attended County Board meeting at Evergreen. Also Louisa, head of Peace Library School Board, would be more than happy to attend a Council meeting to bring Council up to date on accomplishments achieved in 2023. Attended first Small Communities meeting where water issues in Alberta were discussed.
- CAO Zhang  
Working on streamlining the 2024 budget as it is an ongoing project. Also working on an agreement with the Silver & Gold Seniors Club regarding usage of the bus. Reminder to Council that there are cybersecurity videos that need to be viewed. The amended HR Policy will be presented to Council in 2024 for review.
- Mayor Peterson  
Nothing to report.

17. CLOSED SESSION

**MOTION #2023-0299**

**Moved by** Councillor Berlasty Council go into Closed Session – 9:00 p.m.

**CARRIED UNANIMOUSLY**

**MOTION #2023-0300**

**Moved by** Councillor Ketchum Council come out of Closed Session – 9:39 p.m.

**CARRIED UNANIMOUSLY**

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Initials

18. ADJOURNMENT

**MOTION #2023-0301**

**Moved by** Councillor Berlasty Council adjourn the meeting at 9:39 p.m.

**CARRIED UNANIMOUSLY**

***(SIGNED)***

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Mayor – Kelly Peterson

***(SIGNED)***

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CAO – Noreen Zhang

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