

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta  
held in the Wembley Municipal Office  
this 27<sup>th</sup> day of April 2020.**

1. CALL-TO-ORDER

Present: Mayor Turnmire called the meeting to order at 7:08 p.m. (in person)  
CAO Noreen Zhang (in person)  
Councillor Peterson (video conference)  
Councillor McCallum (video conference)  
Councillor Guimond (video conference)  
Councillor Gundersen (video conference)  
Councillor Underwood (video conference)

2. APPROVAL OF AGENDA

**MOTION # 2020-0114**

**Moved by** Councillor Guimond Council approve the Agenda with the following additions:

Reports – Item 12.21.1 – Library Board Chairman Update  
Correspondence – Item 13.3 – Letter – Mr. Dave McCallum and, Item 13.4 Letter - Mr. Dean Crandall.

**CARRIED UNANIMOUSLY**

3. ADOPTION OF MINUTES

3.1 Minutes of regular April 14, 2020 Council Meeting

**MOTION # 2020-00115**

**Moved by** Councillor Gundersen Council adopt the minutes of the April 14, 2020 Council meeting as presented.

**CARRIED UNANIMOUSLY**

4. DELEGATIONS

4.1 Ms. Kathleen Turner, FCSS Director – County of Grande Prairie  
Re: Grande Prairie Regional Handibus Transportation Feasibility Study  
Ms. Turner informed Council that due to the corona virus, the pilot project for the County Connector bus service has been put on hold. Council was also informed the pilot project expires in December 2020 and due to the low ridership does not warrant continuing the project. Ms. Turner suggested that the regional handibus feasibility study can be brought back to the table and a joint municipality meeting can be set-up to explore the options the consultant presented. It was suggested a Handibus Transportation Feasibility Study Committee be formed, with representation from the six (6) municipalities involved, to explore the options available.

**MOTION # 2020-0116**

**Moved by** Councillor McCallum that the Town of Wembley Council take the lead and reach out to the other municipalities to form a regional committee.

**CARRIED UNANIMOUSLY**

5. FINANCE

5.1 Accounts Payable

**MOTION # 2020-0117**

**Moved by** Councillor Peterson Council ratify the accounts payable, as identified in Schedule "A", cheque #20200279 to cheque #20200320, totaling \$101,794.87.

**CARRIED UNANIMOUSLY**

5.2 Preliminary Budget Discussions

CAO Zhang presented the preliminary budget to Council and addressed queries from Councillors. Mayor Turnmire suggested having a Special Council meeting to review the budget and Administration bring back the format as used in previous years. It was decided to hold the Special Council meeting on May 4, 2020 at 7:00 p.m.

6. PUBLIC HEARING

6.1 None

7. BYLAW

7.1 Bylaw 729 – Franchise Agreement (ATCO Electric)

A Bylaw of the Town of Wembley in the Province of Alberta granting ATCO Electric Ltd. the right to provide electric distribution services to the municipality.

**MOTION #2020-0118**

**Moved by** Councillor Peterson Council give first reading to Bylaw 729, being the ATCO Electric Franchise Agreement, and direct Administration to schedule a Public Hearing on May 25, 2020 at 7:00 p.m. as part of the regular Council meeting, in the Town Office Council Chambers.

**CARRIED UNANIMOUSLY**

Bylaw 729 was then read for the first time.

8. POLICIES

8.1 None

9. CAO REPORT

9.1 Community Hall/Town Office

- Discussions and options are currently being explored with an engineering firm. Discussion also centered on the disposal and removal of furniture, etc. in the Community Hall.

**MOTION #2020-0119**

**Moved by** Councillor Gundersen Council leave it up to the CAO's discretion on the removal and disposal of the furniture, etc.

**CARRIED UNANIMOUSLY**

9.2 Community Garden & Garage Sales

- Current restrictions due to COVID-19 are affecting the possibility of community gardens and garage sales. Administration is currently awaiting directions or information from GPREP or AHS on how to safely have community gardens and garage sales.

9.3 Provincial Grant Applications

- Administration is currently compiling potential projects that can be submitted for grant funding as shovel ready initiatives to help stimulate local economy.

9.4 BREI Conference Sponsorship

- BREI Conference has been moved to the 2021 year and sponsorship approved by Council will also be forwarded to 2021.

9.5 Meetings Attended

- GPREP/AEMA Daily and Weekly Teleconference

**MOTION #2020-0120**

**Moved by** Councillor Underwood Council accept the CAO's report as information

**CARRIED UNANIMOUSLY**

10. OLD BUSINESS

10.1 None

11. NEW BUSINESS

11.1 Tax Installment Payment Plan (T.I.P.P.)

**MOTION #2020-0121**

**Moved by** Councillor Gundersen Council approve the implementation of the Tax Installment Payment Plan (T.I.P.P.), effective in the current tax year 2020.

**CARRIED UNANIMOUSLY**

11.2 STARS Pledge – June 2020

**MOTION #2020-0122**

**Moved by** Councillor Peterson Council approve the payment of \$3,032.00 towards the original STARS pledge of \$11,704.00.

**CARRIED UNANIMOUSLY**

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Initials

- 11.3 Sunset Park Campground  
**MOTION #2020-0123**  
**Moved by** Councillor Gundersen authorize the closure of the Sunset Park Campground for the 2020 season due to the COVID-19 pandemic.

**CARRIED UNANIMOUSLY**

- 11.4 CN Surface Agreement  
**MOTION #2020-0124**  
**MOVED by** Councillor McCallum Council authorize the Chief Administrative Officer to sign the agreement with CN Railway Company for the resurfacing of the 97<sup>th</sup> Street crossing.

**CARRIED UNANIMOUSLY**

12. REPORTS

- 12.1 Audit Committee  
12.2 Community Futures  
12.3 FCSS Advisory Board  
12.4 Grande Prairie Regional Emergency Partnership  
12.5 Grande Prairie Regional Emergency Partnership Committee  
12.6 Grande Prairie Regional Tourism  
12.7 Grande Spirit Foundation  
12.8 HR Committee  
12.9 Helen E. Taylor Advisory School Council  
12.10 ICF & IDP Steering Committee  
12.11 Joint Grande Prairie Area Recreation Committee  
12.12 Parks and Recreation  
12.13 Peace Airshed Zone Association (PAZA)  
12.14 Peace Library System Board  
12.15 Public Works  
12.16 West Grande Prairie County Regional Landfill  
12.17 South Peace Physician Attraction & Recreation Committee  
12.18 Wapiti Area Synergy Group (WASP)  
12.19 Wembley and District Agricultural Society  
12.20 Wembley-Dimsdale-Saskatoon Lake Recreation Board  
12.21 Wembley Public Library  
**12.21.1 – Library Board Chairman Verbal Update**  
12.22 911 and Emergency Services  
**MOTION #2020-0125**  
**Moved by** Councillor Guimond Council accept the reports as information.

**CARRIED UNANIMOUSLY**

13. CORRESPONDENCE

- 13.1 Alberta Senior Housing Newsletter – April 3 & April 18, 2020  
13.2 Public Works Week – May 17 – 23, 2020 – Proclamation  
**MOTION #2020-0126**  
**Moved by** Councillor Gundersen that Council direct the Mayor to sign off on the Proclamation declaring May 17 to 23, 2020 as the Public Works Week.

**CARRIED UNANIMOUSLY**

- 13.3 Letter – Mr. Dave McCallum – Easement Concerns  
Letter to be forwarded to insurance adjustor.  
13.4 Letter - Mr. Dean Crandall – Easement Concerns  
Public Works has already addressed this issue.  
**MOTION #2020-0127**  
**Moved by** Councillor Gundersen Council accept correspondence as information.

**CARRIED UNANIMOUSLY**

14. CLOSE SESSION

- 14.1 None

15. COUNCIL REPORTS

- 15.1 None

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Initials

16. ROUND TABLE

Councillor Peterson

- Nothing to report

Councillor Gundersen

- Met with different physicians regarding the clinic and things are progressing nicely.

Councillor McCallum

- Constantly in contact with GPREP and measures implemented as they pertain to COVID-19, plus flooding issues in the County.

Councillor Guimond

- Nothing to report

Councillor Underwood

- Has a Healthy Communities meeting coming up on Thursday. Also, the Wembley Library has initiated a seed handing out program for the children in Wembley, and presently 70 children will be receiving the seed packets. As FCSS has a similar program going on, they have combined their resources.

CAO Zhang

- Public Works, through due diligence and hard work, has averted flooding in the community. Public Works has also taken the initiative to identify unsightly premises and advising residents to address this before things get out of hand.
- Town clean-up date has been designated for May 19, 2020. Bins will be set-up at the arena for residents to drop their debris off as there will be no curb side pick-up due to the corona virus.

Mayor Turnmire

- If councillors see any unsightly properties, please take a picture, the address and forward to Bylaws website.
- On April 15 attended Town Hall teleconference with AUMA and one of the subjects addressed was the shovel ready projects.
- April 16 met with Doctor regarding the medical clinic.
- Met with engineer re Town Office/Community Hall.
- On April 16, 2020 also had a teleconference call with Travis Toews, re: MSI bridge funding.
- In the Beaverlodge News there was an article thanking all the volunteers, including the Town of Wembley.
- On April 24, 2020 met again with the Doctor regarding the medical clinic.

17. ADJOURNMENT

**MOTION #2020-0128**

**MOVED by** Councillor McCallum the meeting be adjourned at 9:05 p.m.

**CARRIED UNANIMOUSLY**

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Mayor – Chris Turnmire

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CAO – Noreen Zhang