

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta
held in the Wembley Municipal Office
this 27th day of January 2020.**

1. CALL-TO-ORDER

Present: Mayor Turnmire called the meeting to order at 7:00 p.m.
CAO Noreen Zhang
Councillor Gundersen
Councillor Underwood
Councillor Guimond
Councillor McCallum

Regrets: Councillor Johnson
Councillor Peterson

2. APPROVAL OF AGENDA

MOTION # 2020-0019

Moved by Councillor Guimond Council approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of regular January 13, 2020 Council Meeting

MOTION # 2020-0020

Moved by Councillor Underwood Council adopt the minutes of the January 13, 2020 Council meeting as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 Eric Sundstrom. President – Wembley & District Agricultural Society

Mr. Sundstrom presented a letter to Council members highlighting their achievements and upcoming projects. Due to the increase in new programs and usage of their facility, the Ag Society is in dire need of hiring another staff member. The Ag Society is looking for financial assistance in the amount of \$12,000 from the Town of Wembley to cover the cost of this part time position.

4.2 Shelley Abram – ATCO Electric (Electric Distribution Franchise Agreement Renewal)

Ms. Shelley Abram, Customer Sales Representative, and Mr. Phil Sauders, Operations Supervisor, were present to address any queries Council might have regarding the renewal of the ATCO Electric Franchise Agreement which expires December 31, 2020.

5. FINANCE

5.1 Accounts Payable

MOTION # 2020-0021

Moved by Councillor McCallum Council ratify the accounts payable, as identified in Schedule "A", cheque #20200006 to cheque #20200062, totaling \$2,263,839.51.

CARRIED UNANIMOUSLY

5.2 Revenue & Expense Report for December 2019

MOTION #2020-0022

Moved by Councillor Gundersen Council accept the Revenue & Expense Report for December 2019.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

6.1 None

7. BYLAW

7.1 None

8. POLICIES

8.1 None

Initials

9. CAO REPORT

9.1 FCSS Director Hours

- Pam Decker, FCSS Director, requested an additional 4 hours per week due to the growing needs of the position.
- There would be no budget or financial implications to the Town or its commitment to the FCSS program.
- Funding agreements in place with the Province, the Town of Wembley and the County would not be affected.

9.2 Town of Wembley's 40th Anniversary

- CAO Zhang informed Council that on August 1, 1980 Wembley was incorporated as a town and will be celebrating its 40th Anniversary this year. Administration would like to initiate the planning process.

9.3 Regional Economic Development Project Update

- Local stakeholders attended the first engagement meeting on January 20, 2020 at the Source Energy Arena & Recreation Centre.
- The information provided was very helpful in highlighting the desire for economic growth and determination of key stakeholders in Wembley.

9.4 AUMA President's Summit

- AUMA President, Barry Morishita, invited all the member municipalities to discuss municipal finances and the impact of the provincial cuts to local budget.
- Topics discussed were:
 - Municipal Efficiency – various efforts of municipalities large or small to adjust to the MSI reduction and other provincial government decisions that are impacting municipalities.
 - Municipal Transparency – how to effectively communicate to citizens the tough decisions being made to reduce expenses and/or raise revenue required to balance the books.
 - Economic and Social Impacts of the Reduction in Provincial Government Funding – industry and social service organizations shared the changes that they will need to make in order to adjust to the reduction in funding.
 - Restoring the Alberta Advantage – representatives of Alberta business and economic development communities shared how the revenue pressures on municipalities impact private investment. Recommendations on how municipalities and the provincial government can assist in bringing back the Alberta Advantage were discussed.

9.5 Website Update on Bylaws

- Bylaws are currently being updated on the website to ensure that they are current and easily accessible.

9.6 Dog Tags Update

- Dog tags that were ordered are expected to arrive in the first week of February. The new dog tags do not have an expiry date and pet owners do not have to have them replaced each year. Administration going to review current bylaws to ensure alignment.

9.7 Local CAOs' Meeting

- Met with Beaverlodge, Hythe, Grande Prairie, Rycroft, Horse Lake First Nation and Sexsmith CAOs for a quarterly discussion on current and emerging issues in our municipalities. Ideas were also shared on how Administration can handle various challenges.

9.8 Meetings Attended

- ICF Meeting – January 14, 2020
- GPREP Meeting – January 16, 2020
- Regional Economic Development Project – January 20, 2020
- AUMA President's Summit – January 22, 2020
- CAO Meeting – January 24, 2020

MOTION #2020-0023

Moved by Councillor Underwood Council accept the CAO's report as information.

10. OLD BUSINESS

10.1 None

Initials

11. NEW BUSINESS

11.1 Council Leave of Absence Request

Councillor Johnson has requested a four (4) month leave of absence, effective immediately, due to recent changes in his employment.

This item was tabled to next Council meeting.

MOTION #2020-0024

Moved by Councillor Gundersen Council re-assign the following Committees to cover for Councillor Johnson.

- Grande Prairie Regional Emergency Partnership Committee – alternate Councillor McCallum
- Public Works – Councillor Gundersen appointed
- Wapiti Area Synergy Group – alternate Councillor McCallum
- Mayor Turnmire will attend as many monthly meetings as possible.

CARRIED UNANIMOUSLY

12. REPORTS

12.1 Audit Committee – NO REPORT

12.2 Community Futures – NO REPORT

12.3 FCSS Advisory Board

12.3.1 January 21, 2020 Meeting

12.3.2 FCSS Director Report January 21, 2020

12.4 Grande Prairie Regional Emergency Partnership – NO REPORT

12.5 Grande Prairie Regional Emergency Partnership Committee – NO REPORT

12.6 Grande Prairie Regional Tourism – NO REPORT

12.7 Grande Spirit Foundation – NO REPORT

12.8 HR Committee – NO REPORT

12.9 Helen E. Taylor Advisory School Council – NO REPORT

12.10 ICF & IDP Steering Committee – NO REPORT

12.11 Joint Grande Prairie Area Recreation Committee – NO REPORT

12.12 Parks and Recreation

12.12.1 January 15, 2020 Meeting Minutes

Parks and Recreation will be organizing an event that the youth play against the Fire Department and are waiting on a response from Council if they will be challenging the youth as well.

12.13 Peace Airshed Zone Association (PAZA) – NO REPORT

12.14 Peace Library System Board – NO REPORT

12.15 Public Works – NO REPORT

12.16 West Grande Prairie County Regional Landfill – NO REPORT

12.17 South Peace Physician Attraction & Recreation Committee – NO REPORT

12.18 Wapiti Area Synergy Group (WASP) – NO REPORT

12.19 Wembley and District Agricultural Society – NO REPORT

12.20 Wembley-Dimsdale-Saskatoon Lake Recreation Board – NO REPORT

12.21 Wembley Public Library – NO REPORT

12.22 911 and Emergency Services

MOTION #2020-0025

Moved by Councillor Gundersen Council accept the reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

13.1 General Data Protection Regulation Update

13.2 Joint Assessment Review Board Seeking New Members

13.3 AEMA – 2020 Emergency Management Stakeholder Summit & Newsletter

13.4 TC Energy – 2020 Scholarship Application Now Open

13.5 Aquatera – Wembley Garbage & Recycling: Dwelling Unit Count to December 31, 2019

13.6 Retired Flag Program

13.7 WASP Open House – February 11, 2020

MOTION #2020-0026

Moved by Councillor Underwood Council accept the correspondence as information.

CARRIED UNANIMOUSLY

Initials

14. CLOSE SESSION

- 14.1 ICF – Legal Matter
- 14.2 Regionalization – Legal Matter

MOTION #2020-0027

Moved by Councillor McCallum Council move into close session at 8:32 pm.

CARRIED UNANIMOUSLY

MOTION #2020-0028

Moved by Councillor Guimond Council move out of close session at 8:49 pm.

CARRIED UNANIMOUSLY

MOTION #2020-0029

Moved by Councillor Gundersen that the Town enter into a 3-year term and review the cost annually for the Recreation and Greenspace portion of the ICF agreements.

CARRIED UNANIMOUSLY

15. COUNCIL REPORTS

- 15.1 None

16. ROUND TABLE

Councillor Gundersen

- Attended the Nerf war event and great fun for everyone.
- Also attended the wedding show and very impressed with the Town of Wembley's professionalism.

Councillor McCallum

- Would like the information regarding ATCO Electric's are of support for the community such as tents, volunteers, BBQ trailer, etc. be passed on to Touch a Truck organizers.
- Requested for Administration to bring back information regarding the addition of cat licensing into the current animal bylaw.

Councillor Guimond

- None to report.

Councillor Underwood

- None to report.

CAO Zhang

- Already covered in CAO's report.

Mayor Turnmire

- On January 17, 2020 the Mayor and CAO met with Rob and Dody Harrington to update them on the easement flooding issue.
- January 23, 2020 the Mayor, Public Works Foreman and Nick McDonald did a walk through the old Hotel and the Community Hall regarding demolition.
- On Wednesday, the Mayor and CAO are meeting with Grow Pod Sales, which deals in the growth of cannabis. The Town of Wembley already has a bylaw in place for production and retail, which the grow op will have to adhere to. A representative from ISL will also be in attendance to assist.

16. ADJOURNMENT

MOTION #2020-0030

MOVED by Councillor Underwood that the meeting be adjourned at 8:49 p.m.

CARRIED UNANIMOUSLY

Mayor – Chris Turnmire

CAO – Noreen Zhang