

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta,  
held in the Wembley Municipal Office  
this 14th day of June 2021.**

1. CALL-TO-ORDER

Present: Mayor Turnmire called the meeting to order at 7:00 p.m.  
CAO Noreen Zhang  
Councillor Peterson  
Councillor McCallum  
Councillor Guimond (via Zoom)

Regrets: Councillor Underwood  
Councillor Johnson

2. APPROVAL OF AGENDA

**MOTION # 2021-0154**

**Moved by** Councillor Peterson Council approve the agenda with the addition of Item 12.14.1 Parks & Recreation Meeting Minutes and Item 12.20.1 Wembley Ag Society Fall Fair brochure.

**CARRIED UNANIMOUSLY**

Council observed a moment of silence in honour of the 215 children discovered buried on the grounds of a former Kamloops Indian Residential School. The Mayor also read the following Land Acknowledgement: "We respectfully acknowledge that we live and work on the traditional territory of Treaty 8 home to the many First Nations and Metis people who have walked this land in time immemorial."

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on May 25th, 2021.

**MOTION # 2021-0155**

**Moved by** Councillor Guimond Council adopt the minutes of the regular May 25th, 2021, Council meeting as presented.

**CARRIED UNANIMOUSLY**

4. DELEGATIONS

5. FINANCE

5.1 Accounts Payable

**MOTION #2021-0156**

**Moved by** Councillor Peterson Council ratify the accounts payable, as identified in Schedule "A", cheque #20210340 to cheque #20210420, totaling \$231,267.77.

**CARRIED UNANIMOUSLY**

5.2 Revenue & Expense and Monthly Statement for the Month of May 2021

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Initials

**MOTION #2021-0157**

**Moved by** Councillor McCallum Council accept the Revenue & Expense and Monthly Statement for the month of May 2021 for information.

**CARRIED UNANIMOUSLY**

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

9.1 Asset Management Grant Application

- Grant application is in its final stages and awaiting final approval.

9.2 Grant Opportunities

- Administration is actively seeking grant opportunities and possible collaborations with private organizations to fund major capital projects.

9.3 County Fire Master Plan Study

- Currently underway and participated in providing the administration's view of the impacts to Town's finances and other resources.

9.4 Spring Clean-Up

- The clean-up went well, and no major issues reported.

9.5 Municipal Accountability Program (MAP)

- Compiling information required for the visit from Municipal Affairs that is set for September 8, 2021.

9.6 Meetings Attended

- COVID-19 Update for Alberta Municipalities from the Chief Medical Officer of Health (Virtual -various dates and times)
- GPREP Regional Emergency Management – June 7, 2021
- Local Authorities Elections Act - Training – June 8, 2021

**MOTION #2021-0158**

**Moved by** Councillor Peterson Council accept the CAO's report as information.

**CARRIED UNANIMOUSLY**

10. OLD BUSINESS

11. NEW BUSINESS

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

12.4 FCSS Advisory Board

12.5 Grande Prairie Regional Emergency Partnership

12.6 Grande Prairie Regional Emergency Partnership Committee

12.7 Grande Prairie Regional Tourism

12.8 Grande Spirit Foundation

12.9 HR Committee

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Initials

- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Parks and Recreation

**12.14.1 Parks & Recreation Minutes – June 9, 2021**

***Looking for Council approval of the June 25, 2021 Community Water Fight parade route.***

**MOTION #2021-0159**

**Moved by** Councillor McCallum Council approve the parade route and close streets on a controlled basis, and ensure the liability question has been addressed.

**CARRIED UNANIMOUSLY**

- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
  - 12.16.1 PLS Board Meeting Minutes – February 27, 2021**
  - 12.16.2 PLS 2020 Annual Report**
  - 12.16.3 PLS 2020 Financial Statement – December 31, 2020**
  - 12.16.4 PLS Board Meeting Highlights – May 29, 2021**

- 12.17 West Grande Prairie County Regional Landfill
- 12.18 South Peace Physician Attraction & Retention Committee

**12.18.1 SPPARC Meeting – September 20, 2020**

- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Wembley and District Agricultural Society

**12.20.1 Wembley Ag Society Brochure - Annual Fair – August 21, 2021**

***The Ag Society looking for sponsorship and advertising in their 2021 Annual Fair brochure from Council.***

**MOTION #2021-0160**

**Moved by** Councillor Guimond Council approve a Silver Sponsorship in the amount of \$500.00 and place an advertisement in the brochure.

**CARRIED UNANIMOUSLY**

- 12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.22 Wembley Elementary School
- 12.23 Wembley Public Library
- 12.24 911 and Emergency Services
- 12.25 Bylaw Enforcement Services
- 12.26 Beaverlodge RCMP Detachment

**MOTION #2021-0161**

**Moved by** Councillor Peterson Council accept the reports as information.

**CARRIED UNANIMOUSLY**

**13. CORRESPONDENCE**

- 13.1 District No.9, Banff National Park – Letter of Support RCMP
- 13.2 Town of Mayerthorpe – Letter of Support RCMP
- 13.3 Town of Falher – Letter in Support RCMP
- 13.4 Town of Redcliff – Letter in support RCMP

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Initials

- 13.5 Town of Stavely – Letter in support RCMP
- 13.6 Village of Rycroft – Letter of Support RCMP
- 13.7 Smoky Lake County – Letter of Support RCMP
- 13.8 Mighty Peace Watershed Alliance Letter
- 13.9 Village of Milo – Letter of Support RCMP
- 13.10 Red Deer County – Letter of Support RCMP
- 13.11 Village of Caroline – Letter of Support RCMP
- 13.12 Village of Lougheed - Letter of Support RCMP

**MOTION # 2021-0162**

**Moved by** Councillor McCallum Council accept the correspondence as information.

**CARRIED UNANIMOUSLY**

14. COUNCIL REPORTS

14.1 None

15. ROUND TABLE

Councillor Guimond

- Town clean-up went very smoothly. Also welcomed Councillor Peterson back.

Councillor McCallum

- Queried why the grader only went up to the Source Energy entrance and then came back instead of grading right to the road (RR 83). Better grader practices need to be implemented. This item to be brought forward to next Community & Protective Services Committee meeting for clarification on grading schedule.
- Also queried if there was any weed spraying going on.

Councillor Peterson

- After a short illness, was glad to be able to attend meeting again.

Mayor Turnmire

- On May 31, 2021, the CAO, Community Services Director and Mayor sat in on a Canada wide CN virtual meeting.
- Heard positive things about Seniors' Week.
- Farmers' Day was June 11, 2021. Thank you to our farmers.
- Will be attending Aquatera Shareholders meeting on Tuesday, June 15, 2021, at 4:30 p.m. via Webex.

CAO Zhang

- Reminded Council about letting her know if they want to register for the Intermunicipal meeting (virtual) on June 24, 2021. The Town of Sexsmith will be hosting it.

16. CLOSE SESSION

16.1 HR Matter – CAO Performance Evaluation – FOIP Section 17

**MOTION #2021-0163**

**Moved by** Councillor Peterson Council go into closed session - 7:45 p.m.

**CARRIED UNANIMOUSLY**

16.2 **MOTION #2021-0164**

**Moved by** Councillor McCallum Council come out of closed session – 7:51 p.m.

**CARRIED UNANIMOUSLY**

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Initials

**MOTION #2021-0165**

**Moved by** Councillor Peterson Council authorize the Mayor to sign off on the CAO's performance appraisal.

**CARRIED UNANIMOUSLY**

17. ADJOURNMENT

**MOTION #2021-0166**

**MOVED by** Councillor Peterson the meeting be adjourned at 7:52 p.m.

**CARRIED UNANIMOUSLY**

(signed) \_\_\_\_\_  
Mayor – Chris Turnmire

(signed) \_\_\_\_\_  
CAO – Noreen Zhang

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Initials