MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
This 13th Day of July 2026.

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:01 p.m.
CAO Zhang
Councillor Barendregt (via Zoom)
Councillor Berlasty
Councillor Wills
Councillor Skinner
Councillor Ketchum

Regrets: Councillor Baker

2. APPROVAL OF AGENDA

MOTION #2026-0156
Moved by Councillor Berlasty Council approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on June 22, 2026.

MOTION #2026-0157
Move by Councillor Ketchum Council adopt the minutes of the Regular Meeting of Council held June 22, 2026, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

5. FINANCE

5.1 Monthly Bank Financial Statement for June 2026

MOTION #2026-0158
Moved by Councillor Berlasty Council accept the monthly bank financial statement for June 2026 as information.

CARRIED UNANIMOUSLY

5.2 Property Tax Outstanding Balance – Tax Trial Balance (Debit Balances Only)

Total includes tax installment payment plan.

Trial Balance as of 2026-06-19 (Penalty included)

Current (2026)	$1,720,747.81
1 Year (2025)	$100,499.75
2 Years (2024)	$28,750.75
3 Years (2023)	$2,252.76
Over 3 (2022)	$0.00
Outstanding	$1,852,251.07

Copy of approved Minutes

MOTION #2026-0159

Moved by Councillor Wills Council accept the Property Tax Outstanding Balance of $1,852,251.07, as of 2026-07-09, as information.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

11. NEW BUSINESS

11.1 Letter of Support for the Grande Prairie Regional Tourism Association's (GPRTA): Application for Designation as the Region's Destination Marketing Organization under the Traveler Protection and Destination Development Act.

MOTION #2026-0160

Moved by Councillor Ketchum Council direct Administration to write a Letter of Support to the Minister of Tourism and Sport for GPRTA's application for designation as a destination marketing organization for Northwest Alberta.

CARRIED UNANIMOUSLY

11.2 Town of Wembley Employee Benefit Insurance Plan

MOTION #2026-0161

Moved by Councillor Skinner Council direct Administration to select a health benefits provider that is financially efficient and appropriate for Town staff needs.

CARRIED UNANIMOUSLY

12. REPORTS

12.1 Audit Committee
12.2 Community Futures
12.3 Community and Protective Services Committee
12.4 FCSS Advisory Board
12.5 Grande Prairie Regional Emergency Partnership
12.6 Grande Prairie Regional Emergency Partnership Committee
12.7 Grande Prairie Regional Recreation Committee
12.8 Grande Prairie Regional Tourism
12.9 Grande Spirit Foundation
12.10 HR Committee
12.11 Helen E. Taylor Advisory School Council
12.12 ICF & IDP Steering Committee
12.13 Northern Alberta Elected Leaders
12.14 Parks and Recreation
12.15 Peace Airshed Zone Association (PAZA)
12.16 Peace Library System Board

Copy of approved Minutes

12.17 South Peace Physician Attraction & Retention Committee
12.18 Wapiti Area Synergy Group (WASP)
12.19 Water North Coalition
12.20 Wembley and District Agricultural Society
12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board
12.22 Wembley Elementary School
12.23 Wembley Health and Wellness Society
12.24 Wembley Public Library
12.25 West Grande Prairie County Regional Landfill
12.26 911 and Emergency Service
12.27 Bylaw Enforcement Services
12.28 Beaverlodge RCMP Detachment

13. CORRESPONDENCE

13.1 Resolution in support of CN Rail Safety Week: The Town of Wembley Proclaims September 21-27, 2026, as Rail Safety Week.

MOTION #2026-0162

Moved by Councillor Ketchum Council resolve to support National Rail Safety Week to be held from September 21 to 27, 2026 in the Town of Wembley.

CARRIED UNANIMOUSLY

13.2. Early Explorers Child Development Centre invites the community to its first anniversary BBQ on August 5 from 5:30 to 6:30 p.m., followed by its first annual Ping Pong Ball Drop fundraiser at 6:30 p.m.

MOTION #2026-0163

Moved by Councillor Berlasty Council accept correspondence as information.

CARRIED UNANIMOUSLY

14. NOTICE OF MOTION

15. COUNCIL REPORTS

16. ROUND TABLE

- Councillor Barendregt – on vacation.
- Councillor Wills – nothing to report.
- Councillor Berlasty – attended GPREP meeting and also did Northern Alberta Medical Program tour.
- Councillor Skinner – nothing to report, queried when water park would be open.
- Councillor Ketchum – attended GPRTA meeting, Library meeting, WHWS meeting on Wednesday and AB Muni Committee. Has received some concerns from residents regarding off-road vehicles.
- Mayor Peterson – has received complaints from residents regarding how Bylaw Enforcement handles infractions, especially those pertaining to unsightly premises.
- CAO Zhang – working on a number of projects. On vacation from July 29th to August 26th, 2026.

17. CLOSED SESSION

Copy of approved Minutes

17.1 Close Session: Aquatera – Board Members Compensation
Access to Information Act Section 19; *Disclosure harmful to business interests of a third party.*

MOTION #2026-0164
Moved by Councillor Barendregt Council request a record of votes.

CARRIED UNANIMOUSLY

MOTION #2026-0165
Moved by Councillor Skinner Council go into Closed Session under the Access to Information Act Section 19; *Disclosure harmful to business interests of a third party.* – 7:15 p.m.

CARRIED UNANIMOUSLY

MOTION #2026-0166
Moved by Councillor Ketchum Council come out of Closed Session under the Access to Information Act Section 19; *Disclosure harmful to business interests of a third party.* – 7:34 p.m.

CARRIED UNANIMOUSLY

MOTION #2026-0167
Moved by Councillor Ketchum Council accept Aquatera Policy 107 – Board Remuneration Policy.

CARRIED
3 – 2

For: Mayor Peterson, Councillors Skinner, Ketchum and Wills
Opposed: Councillors Berlasty and Barendregt

18. ADJOURNMENT

MOTION #2026-0168
Moved by Councillor Ketchum Council adjourn at 8:01 p.m.

CARRIED UNANIMOUSLY

Copy of approved Minutes

Original Signed
Mayor – Kelly Peterson

Original Signed
CAO Noreen Zhang