

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta,  
held in the Wembley Municipal Office  
this 27th day of June 2022.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:02 p.m.  
CAO Noreen Zhang  
Councillor Ketchum  
Councillor Skinner  
Councillor Baker  
Councillor McCallum (arrived at 7:03 p.m.)  
Councillor Underwood

Regrets: Councillor Johnson

2. APPROVAL OF AGENDA

**MOTION #2022-0170**

**Moved by** Councillor Ketchum Council approve the agenda with the addition of Item 10.1 Draft Fire Service Agreement under Old Business.

**CARRIED UNANIMOUSLY**

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on June 13th, 2022.

**MOTION #2022-0171**

**Moved by** Councillor Skinner Council adopt the minutes of the Regular Meeting of Council held on June 13th, 2022.

**CARRIED UNANIMOUSLY**

4. DELEGATIONS

4.1 Beaverlodge RCMP Detachment

Sgt. Kristopher Kyle was present to update Council on what is happening in the area and at the Beaverlodge RCMP Detachment. Council was informed new members have been hired, plus they are becoming more involved with the community. Council would also like to have a meet and greet with the new members. Sgt. Kyle also addressed queries, and issues, that Council brought to his attention.

**MOTION #2022-0172**

**Moved by** Councillor McCallum Council recess for a few minutes – 7:38 p.m.

**CARRIED UNANIMOUSLY**

**MOTION #2022-0173**

**Moved by** Councillor Underwood Council resume – 7:41 p.m.

**CARRIED UNANIMOUSLY**

\_\_\_\_\_  
Initials

5. FINANCE

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

9.1 Audit Notification Letter

- Municipal Affairs is conducting a detailed assessment audit of the Town.

9.2 County of Grande Prairie No. 1 – Letter regarding Wembley & District Art Culture & Historical Society – Grant Conditions

- Letter received in response to the Town’s Letter of Support for the Society’s capital grant application.

9.3 Meetings/Training Attended

- June 14, 2022 – Intermunicipal Collaboration Committee (Town Office)
- June 17, 2022 – Wembley and District Agricultural Society Grand Reopening Ceremony (Wembley)
- June 21, 2022 – Aquatera Annual Shareholder Meeting (Grande Prairie)

**MOTION #2022-0174**

**Moved by** Councillor Baker Council accept the CAO report as information.

**CARRIED UNANIMOUSLY**

10. OLD BUSINESS

10.1 Draft Fire Service Agreement – County of Grande Prairie/Town of Wembley Fire Department

**MOTION #2022-0175**

**Moved by** Councillor McCallum Council accept the Draft Fire Service Agreement for information at this time.

**CARRIED UNANIMOUSLY**

11. NEW BUSINESS

11.1 Assignment of Weed Inspectors

**MOTION #2022-0176**

**Moved by** Councillor Underwood Council appoint Robyn Vobeyda and Tracelle Hinze, from the County of Grande Prairie, as weed inspectors for the 2022 season.

**CARRIED UNANIMOUSLY**

11.2 RHPAP Conference – October 2022

**MOTION #2022-0177**

**Moved by** Councillor Ketchum Council direct Administration to reallocate funds in order for Councillors Underwood and Skinner to attend the RHPAP Conference.

**CARRIED UNANIMOUSLY**

---

Initials

11.3 Letter of Support for Highway 40X

**MOTION #2022-0178**

**Moved by** Councillor McCallum Council direct the Mayor to write a letter to the Minister of Transportation in support of the Highway 40X project.

**CARRIED UNANIMOUSLY**

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

12.4 FCSS Advisory Board

12.5 Grande Prairie Regional Emergency Partnership

12.6 Grande Prairie Regional Emergency Partnership Committee

12.7 Grande Prairie Regional Tourism

12.8 Grande Spirit Foundation

12.9 HR Committee

12.10 Healthy Communities Committee

12.11 Helen E. Taylor Advisory School Council

12.12 ICF & IDP Steering Committee

12.13 Joint Grande Prairie Area Recreation Committee

**12.13 Grande Prairie Regional Recreation Committee Minutes – June 15, 2022**

12.14 Parks and Recreation

12.15 Peace Airshed Zone Association (PAZA)

12.16 Peace Library System Board

**12.16.1 Peace Library System Financials – May 31, 2022**

12.17 West Grande Prairie County Regional Landfill

12.18 South Peace Physician Attraction & Retention Committee

12.19 Wapiti Area Synergy Group (WASP)

12.20 Wembley and District Agricultural Society

12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board

12.22 Wembley Elementary School

12.23 Wembley Public Library

12.24 911 and Emergency Services

**12.24.1 Canada Day – Road Closure Request by Wembley Firefighters Association**

**MOTION #2022-0179**

**Moved by** Councillor Ketchum Council grant the Wembley Firefighters Association permission to close 100 Street, from 100 Avenue to 99 Avenue, on July 1, 2022 from 9:30 a.m. to 3:00 p.m. during the Canada Day festivities.

**CARRIED UNANIMOUSLY**

12.25 Bylaw Enforcement Services

12.26 Beaverlodge RCMP Detachment

**MOTION #2022-0180**

**Moved by** Councillor Underwood Council accept the reports as information.

**CARRIED UNANIMOUSLY**

---

Initials

13. CORRESPONDENCE

- 13.1 County of St. Paul – Rising Cost of Alberta Utility Fees Letter
- 13.2 Alberta Roadbuilders & Heavy Construction Association – Addendum to 2022 Rental Rate Guide
- 13.3 Alberta Roadbuilders & Heavy Construction Association – Fuel Cost Recovery Surcharge
- 13.4 Economic Letter – Federal Government
- 13.5 E-mail – Electricity Distribution Rates AM Resolution
- 13.6 Thank You Letter from Premier Kenney to Council

**MOTION #2022-0181**

**Moved by** Councillor Skinner Council accept the correspondence as information.

**CARRIED UNANIMOUSLY**

14. COUNCIL REPORTS

Councillor Skinner

- Will be meeting with the Grande Spirit Foundation and Town of Wembley representatives in July.

Mayor Peterson

- Attended the reopening of the arena which went very well.

Councillor Ketchum

- Pub Night was good.

15. ROUND TABLE

Councillor Ketchum

- Aquatera Shareholders meeting was interesting.
- Councillor Ketchum, in discussion with Sgt. Kyle, wherein he stated that Victim Services need a Director and may potentially have found one.

Councillor Baker

- Year end for spring sports. Approximately five hundred (500) attended reopening of the arena.

Councillor McCallum

- The Town of Wembley has received quotes from two security companies.
- Community Futures has been approving loans for new and existing businesses.
- Attended Ag Society meeting as a society member and would like to see a delegation from the Ag Society at a future Council meeting. Councillor McCallum feels the Ag Society needs to step up in other areas (eg. gym) and do a business plan for their business operations.

Councillor Skinner suggested that maybe the Town of Wembley could take over the running of the arena.

**MOTION #2022-0182**

**Moved by** Councillor Skinner Council direct Administration research different scenarios on optimizing the arena's potential and bring back to Council.

**CARRIED UNANIMOUSLY**

Councillor Skinner

- Councillors will be walking behind the July 1<sup>st</sup> Parade.
- Went to Water Parade.
- Hotdogs at wind-up.
- Shauna from Sunkissed Greenhouse, donated flowers/plants as it was last day the greenhouse would be open for the season. Councillor Skinner loaded up her truck and delivered some to Martin Hein Court, and Silver & Gold Club.
- Will be attending Economic Development Forum at Evergreen Park.

---

Initials

Councillor Underwood

- The Community Gardens planted by the Ag Society are in dire need of assistance with clean-up.
- Went to Water Parade.

CAO Zhang

- Attended the Summer Municipal Leaders Caucus directed by Alberta Municipalities.
- Issues with the speed limit signs that should be rectified before Canada Day. One of the larger signs will be by the tracks.
- Reminder to please submit your expense sheets.

Mayor Peterson

- Attended Aquatera Shareholders meeting.
- Reiterated about getting expense sheets in on time.

16. CLOSED SESSION

16.1 FOIP Section 16 – Third Party Business

**MOTION #2022-0183**

**Moved By** Councillor Ketchum Council go into Closed Session at 8:51 p.m.

**CARRIED UNANIMOUSLY**

**MOTION #2022-0184**

**Moved by** Councillor McCallum Council come out of Closed Session at 9:09 p.m.

**CARRIED UNANIMOUSLY**

**MOTION #2022-0185**

**Moved by** Councillor Baker Council vote for the Board's original two candidates.

**CARRIED UNANIMOUSLY**

17. ADJOURNMENT

**MOTION #2022-0186**

**MOVED by** Councillor Ketchum Council adjourn the meeting at 9:10 p.m.

**CARRIED UNANIMOUSLY**

(SIGNED)

---

Mayor – Kelly Peterson

(SIGNED)

---

CAO – Noreen Zhang